

[CSC MEMORANDUM CIRCULAR NO. 41, November 12, 1991]

**JURISDICTION OF THE CIVIL SERVICE COMMISSION OVER
DECISIONS, ORDERS OR ACTIONS OF THE MERIT SYSTEMS
PROTECTION BOARD IN ADMINISTRATIVE CASES AND
PERSONNEL ACTIONS**

The Civil Service Commission, as a central personnel agency of the Government, is mandated by law to prescribe, amend, and enforce rules and regulations to carry out provisions of Book V of Executive Order 292, otherwise known as the "Administrative Code of 1987".

Due to seemingly conflicting interpretations of Section 12 (11) and Section 16 (a) (b) of Book V, E.O. 292 relative to the jurisdiction of the Commission over the decisions of Merit Systems Protection Board in administrative and protest cases and personnel actions, the Commission hereby promulgates the following guidelines:

A

The following may be subject of APPEAL to the Commission:

I. Administrative Cases

- 1.1. Where the penalty imposed by the MSPB is dismissal/separation from the service;
- 1.2. Where the penalty imposed by the disciplining authority is dismissal/separation from the service;

II. Protest/Personnel Action

- 2.1. Where the position level involved is Division Chief or above.

In these instances, appeal is a matter of right on the part of the aggrieved party; however, it must be filed within fifteen (15) days from receipt of MSPB decision.

B

The following may be *subject of REVIEW* by the Commission *motu proprio* or by way of *petition/request for review*:

1. *Administrative Cases* — Where the penalty imposed by both the disciplining authority and the MSPB is less than or short of dismissal;
2. *Protest Cases and Other Personnel Actions* — Where the position level involved is