

**[ DPWH DEPARTMENT ORDER NO. 54-A, May 21, 1991 ]**

**D.O. NO. 54 IMPLEMENTING GUIDELINES ON EQUIPMENT UTILIZATION AND MAINTENANCE**

For the guidance and compliance of all concerned, hereunder are the implementing guidelines of the provisions of D.O. No. 54:

**A**

**Basic Highway Maintenance Equipment (BHME)**

1. The list of minimum fleet of BHME to be assigned to each District Engineering Office (DEO<sup>[\*]</sup>) is enclosed and it is understood that such fleet is intended to effectively carry out only the (a) portion of highway Maintenance By Administration (MBA) (exclusive of Maintenance By Contract (MBC) portion) and (b) calamity-related emergency highway repair and rehabilitation.

**B**

**Regional Director/Equipment Allocation Staff (REAS)**

The Regional Director (RD) thru his REAS shall be responsible for the equitable and optimal allocation and control of the BHME fleet among the various DEO within the region thru:

1. Coordination with the Bureau of Maintenance on the appropriate composition of the BHME which must be constantly assessed and adjusted in accordance with the MBA phase-down plan for optimum equipment utilization and quick response;
2. Inter-DEO transfer of BHME as the need arises in response to relief work in calamity-stricken areas;
3. Issuance of Equipment Request and Rental Order (ERRO) for equipment to be used in any other project outside of national highway maintenance undertaken by administration, subject to payment of rentals.
4. Ensuring that the full 15% of Equivalent Maintenance Kilometer (EMK) allocation for MBA is released to the DEO and spent exclusively for BHME PM parts. The 15% EMK funds may not be used for payment of rentals of private equipment nor to fund highway MBC.