

**[ CSC MEMORANDUM CIRCULAR NO. 9, March 31, 1991 ]**

**FILING OF STATEMENT OF ASSETS, LIABILITIES, AND  
DISCLOSURE OF BUSINESS INTEREST AND FINANCIAL  
CONNECTIONS**

It has come to the attention of this Office that there are regional and local officials and employees who file their Statements of Assets, Liabilities and Networth directly with the Civil Service Commission, Quezon City.

To ensure a uniform implementation of the provisions of Section 8(A) of Republic Act No. 6713, otherwise known as the "Code of Conduct and Ethical Standards for Public Officials and Employees" and Rule VII, Section 1 of its implementing rules, Statements of Assets, Liabilities and Networth and the Disclosure of Business Interests and Financial Connections shall be filed by the officials and employees concerned as follows:

<b>Official Employee</b>	<b>Office where to File</b>
President, Vice-President and Constitutional Officials	National Office of the Ombudsman
Senators	Secretary of the Senate
Congressmen	Secretary General of the House of Representatives
Justices	Clerk of Court of the Supreme Court
Judges Court	Administrator
National executive officials such as Members of the Cabinet, Undersecretaries, including the foreign service and heads of government-owned or controlled corporations with original charters and their subsidiaries, and state colleges and universities	Office of the President, Republic of the Phils.
Regional and local officials and employees, both	Deputy Ombudsman in their respective regions