

**[BOC (DOF) CUSTOMS MEMORANDUM ORDER NO.
21-93, June 22, 1993]**

**RULES AND REGULATIONS ON SHIFTING OF
CARGOES/CONTAINERS**

Pursuant to Section 608 of the Tariff and Customs Code, the following rules and regulations shall hereforth be observed in the unloading and loading of through cargoes/containers from and to a vessel in shifting operations.

I

Objectives

- 1.1 To cut down on the procedural steps for the approval of the authority to conduct shifting operations.
- 1.2 To define the roles of the customs, shipping and terminal personnel involved; and
- 1.3 To revise the documentary requirements, their use and distribution.

II

Administrative Provisions

- 2.1 It shall be the responsibility of the Customs Inspector assigned to the vessel to authorize and supervise the movement of cargoes/containers in shifting operations to ensure that no tampering, loss or diversion occurs;
- 2.2 No other charges shall be billed or paid for customs services rendered in connection with this particular activity.
- 2.3 The Deputy Collector for Operations of the Port shall see to the strict compliance with this Order.

III

Operations Provisions

- 3.1 The Master of the vessel or the Ship's Agent shall submit to the Customs Inspector on board a list in four (4) copies of all cargoes/containers scheduled to be shifted, before the shifting operations begins. A copy of the list shall be furnished the Terminal Operator immediately and prior to the shifting operations while the rest should be distributed as in 3.4 below.
- 3.2 The Customs Inspector concerned shall verify if the cargoes/containers in the list are likewise listed in the Transit Cargo Manifest submitted by the vessel or ship's agent and, if in the affirmative, shifting operations can immediately begin. If