

**[POEA (DOLE) DEPARTMENT ORDER NO. 27, s.
1994, August 09, 1994]**

**PROVIDING GUIDELINES ON THE IMPLEMENTATION OF A
SINGLE ENTRY LEVEL FOR LANDBASED LICENSES AND THE
CONVERSION OF EXISTING SERVICE/CONSTRUCTION
CONTRACTORS AUTHORITIES UNDER THIS NEW SYSTEM**

In view of the finality of the Supreme Court decision dated August 19, 1993 under G.R. No. 98472 entitled PASEI et. al., vs. Honorable Ruben D. Torres, Secretary of Labor and Employment which upheld the validity of Executive Order No. 450 (1991) and its implementing guidelines, Department Order No. 9 (1991), the POEA is hereby directed to undertake the full implementation of the single entry level licensing system for landbased agencies as laid down in the 1991 POEA Revised Rules and Regulations, more particularly Book II thereof, and subject to the following additional guidelines:

1. The policy eliminating categorization/segmentation of landbased agencies at entry level is hereby reiterated henceforth, all applicants for issuance of landbased license shall comply with the conditions and requirements set forth in Department Order No. 9 (1991), Rule I, Section I, Rule II, Book II of the POEA Revised Rules and Regulations. In addition, submission of proof of new market generated by the applicant shall be required.
2. All pending applications filed under the provisions of Department Order No. 25 (s. 1991) shall be evaluated on the basis of the guidelines herein stated.
3. Service contractors/construction contractors with valid authorities may request for conversion at any time prior to the expiration of their authority subject to the following requirements:
 - a. formal written application
 - b. payment of non-refundable administrative fee of P30,000.00
 - c. certification from the POEA that at the time of application, agency is not under any Order of suspension
 - d. amended surety bond
4. Upon approval of the application for conversion, the agency shall surrender its existing license and a new one shall be issued, valid for two years reckoned from the date of approval of the application.
5. Service contractors/construction contractors with pending applications for renewal of authority at the time of issuance of these guidelines who manifest their