

**[ SRA CIRCULAR LETTER NO. 1, s. 1994-1995,  
August 22, 1994 ]**

**GUIDELINES TO IMPLEMENT SRA SUGAR ORDER NO. 2, SERIES  
OF 1994-1995**

The following guidelines are hereby promulgated and published for the information and compliance of all concerned in the implementation of SRA Sugar Order No. 2 Series of 1994-95, dated August 22, 1994:

*SECTION 1. Who Are Eligible to Apply for Allocation —* Only Philippine-based Manufacturers or Processors of sugar-based products for export, may apply for allocation of "D" or World Market Sugar allocated under SRA Sugar Order No. 2, dated August 22, 1994.

*SECTION 2. Whom and Where to Apply for Allocation—* Those eligible to apply for "D" sugar allocation shall address their Application to:

SUGAR REGULATORY ADMINISTRATION  
NORTH AVENUE, DILIMAN, QUEZON CITY

The application, and other support documents are to be submitted in person or by duly authorized representative of the Applicant.

*SECTION 3. Application Form to Use —* All Applicants shall use the attached application form (see below) SRA Form 003, Series of 1993-94 entitled "Application for Allocation of "D" or World Market Sugar to be used in the Manufacture of Sugar-Based Products for Export" (Please see NAR Vol. V, No. 4, October-December 1994, pp. 585-586) completely and accurately accomplished and submitted together with the following support documents in original form or duly certified xeroxed copy thereof:

3.1 Commercial Invoices

3.2 NIST Certification on Quantity of Sugar Used on Export Products

3.3 Summary of Total Exports for the Previous or Current Year

3.4 Corporate up-to-date documents:

3.4.1 SEC Registration

3.4.2 DTI Registration

3.4.3 BIR/VAT Registration

3.4.4 Mayor's Permit

*SECTION 4. SRA Fees to be Paid —* An application fee of FIVE HUNDRED PESOS (P500.00) for each application shall be paid to the Sugar Regulatory Administration in cash, postal check or manager's check.