

**[PPA ADMINISTRATIVE ORDER NO. 09-98,
September 03, 1998]**

**GUIDELINES ON THE RESTRUCTURING OF UNPAID
ACCOUNTS/ASSESSMENTS**

**1
Authority**

- 1.1 Section 26 of Presidential Decree 857
- 1.2 Board Com Resolution No. 98-576
- 1.3 PPA Board Resolution No. 1733

**2
Rationale**

Port users with big unpaid accounts and cargo handling operators with substantial COA/ICD assessments find it financially difficult to deliver a lump sum payment of their account. There is a need therefore to allow a reasonable period of staggered payment to accelerate the collection of dormant or long overdue receivables and assessments.

**3
Mechanics**

The guidelines on the restructuring/staggered payment of unpaid accounts/assessments is hereby issued for implementation.

3.1 Dormant or long overdue/assessments refer to those aged over 365 days.

3.2 The restructuring shall be supported by a written request/application filed by the port user with the PMO where the account is outstanding; or minutes of meeting if the account is being negotiated or compromised for settlement.

3.3 The port user's Audited Financial Statements for the last three years shall be submitted.

3.4 Amortization period shall be within a maximum period extending up to the expiry date of their existing Permit/Contract to Operate or the Allowed Bracket of Amortization Period whichever is the shorter period.

3.5 The Allowed Bracket of Amortization Period shall be based on the amount to be restructured against the average annual gross revenue of the port user as follows: