

**[DENR ADMINISTRATIVE ORDER NO. 2000 - 62,
July 25, 2000]**

**REVISED GUIDELINES ON LAND DISPOSITION AND RECORDS
MANAGEMENT**

Pursuant to Executive Order No. 192 and consistent with the present thrust of the Department to accelerate land disposition activities in a coherent and uniform manner, improve the present system of administrative titling procedures, and promote the stability of tenurial rights to complement the food security program of the government, the following guidelines are hereby promulgated for the guidance and compliance of all concerned:

A. On the Conduct of Surveys

1. Re-examine all approved cadastral maps and ascertain whether all Land Classification (LC) maps were properly plotted to determine whether the area for disposition falls within the alienable and disposable (A and D) lands.
2. Expedite the cancellation or reversion of cadastral lots found within timberland and other protected areas pursuant to DENR Memorandum Circular No. 14, Series of 1994.
3. The CENR Officer shall review all pertinent documents prior to the issuance of Survey Authority or Order covering public or government lands.
4. All proclamations involving lands whether patrimonial or public domain shall be coursed through the DENR-LMB for plotting/verification in accordance with DAO Nos. 72 dated August 13, 1990 and 72-1 dated November 2, 1990.
5. The Regional Surveys Division shall regularly update the cadastral maps to reflect correct and current survey pattern. The same shall be reflected in the Unified Projection Maps and Base/Control Maps at the PENRO/CENRO levels, respectively.
6. Ensure the submission of the Location Monument Recovery report to be made a part of the Survey Returns pursuant to DAO No. 61, Series of 1993.

B. On Filing of Applications

1. All applications to be filed after the effectivity of this Order shall use the new Public Land Application Form as contained in Annex A^{*} of this Order.