

**[ NPC MEMORANDUM CIRCULAR NO. 2002-002,  
APRIL 12, 2002, April 12, 2002 ]**

**CLARIFYING THE DELINEATION OF THE FUNCTIONS OF CHIEFS  
OF POLICE AND CITY/MUNICIPAL MAYORS AS DEPUTIES OF THE  
NATIONAL POLICE COMMISSION RELATIVE TO THE EXERCISE OF  
POWERS AND FUNCTIONS OVER PNP UNITS WITHIN THEIR  
JURISDICTION**

WHEREAS, pursuant to the provisions of Section 51 of R.A. No. 6975, as amended, the City and Municipal Mayors are deputized as representatives of the National Police Commission in their respective jurisdictions;

WHEREAS, as deputies of the Commission, City and Municipal Mayors are vested with powers and functions of operational supervision and control, development and establishment of an integrated area/community public safety plan embracing priorities of action and program thrusts for implementation by the local PNP stations, administrative discipline, and other powers relating to the police personnel management;

WHEREAS, while these delegated powers and functions are enumerated under Section 51 of R.A. No. 6975, as amended, Mayors do not fully exercise them in the absence of clear delineation and operational definition vis-a-vis the exercise of command, supervision and control powers by the Chief of Police;

NOW, THEREFORE, THE COMMISSION HAS RESOLVED TO PRESCRIBE, AS IT HEREBY PRESCRIBES the following:

**1. On Operational Supervision and Control**

a. City/Municipal Mayors exercise a higher level of operational supervision and control over police stations in their localities. As such, their activities to implement this function shall focus neither on the individual police personnel nor on police actions per se but rather on issuance of policies and guidelines to ensure public safety and effective maintenance of peace and order within the locality. They shall:

1. Exercise operational supervision and control over the PNP unit in their respective jurisdictions, except during the thirty (30) day period immediately preceding and thirty (30) days following any national, local and barangay elections. During the said period, the local police force shall be under the supervision and control of the Commission on Elections.

2. Prescribe general guidelines on the utilization of the members of the police station for maximum effectiveness. Along this line, the Mayors shall deal only with answers to what, where, and why.

3. Issue directives for the conduct of police operations to stop illegal activities and neutralize criminal syndicates particularly on illegal gambling and drugs.

All orders of the Mayors shall be coursed through the Chief of Police in keeping the principle of Unity of Command.

4. Assess and evaluate the overall effectiveness of the police stations as well as the overall performance of the Chiefs of Police, such evaluation reports to be submitted to the Napolcom Regional Director, the PNP Provincial Director and the Provincial Governor.

b. Chiefs of Police on the other hand, are vested with the powers to direct the **tactical and strategic** movements, deployment, placement and/or specific assignment of individual police members, and the utilization of equipment, facilities and other resources of the police stations. They shall:

1. Prepare operational plans to implement directives of the Mayors relative to maintenance of public safety and peace and order, including the allocation of resources and assessment of specific police personnel to implement the plan thus, the answer to **who** and **how** for particular police operations.

2. Submit to the Mayors after completion reports on special police operations conducted by them.

3. Submit to the Mayor, Napolcom Regional Director, PNP Provincial Director and Provincial Governor accomplishment report of his station.

## **2. Development and Establishment of an Integrated Area/Community Public Safety Plan**

a. City/Municipal Mayors

1. Develop and establish an integrated area/community public safety plan, in consultation with the local peace and order council thereat, embracing priorities of action and program thrusts for implementation by the concerned police station.

2. Regularly examine their environments particularly those relating to public safety and peace and order; and share and disseminate gathered information to the police force, through the COP.

3. Use gathered public safety and peace and order information in a directive way to draw forth and elicit general action by the police.

4. As chairperson of the local peace and order council, shall initiate the development and establishment of the Integrated Area/Community Public Safety Plan (IA/CPSP) for implementation by the police in their locality.

5. Require submission by the COP periodic accomplishment reports and rendition of public safety and peace and order reports during CPOC/MPOC meetings.

6. Monitor status of implementation of IA/CPSP.