

**[ LTFRB MEMORANDUM CIRCULAR NO. 2004-011,  
May 26, 2004 ]**

**AMENDMENT TO MEMORANDUM CIRCULAR 2003-001  
(RECLASSIFYING TOURIST TRANSPORT SERVICES)**

With the objective of providing better transport facilities for our tourists, thereby boosting the country's tourism industry, this Board, in coordination with the Department of Tourism, issued Memorandum Circular (MC) No. 2003-001 reclassifying Tourist Transport Services.

Pursuant to said MC, the Board had granted Certificates of Public Convenience (CPCs), however, upon careful study, the Board sees it fit to further reclassify Tourist Transport Services to expedite identification, supervision, and regulation.

After a circumspect review of the policies and in the interest of public service and convenience, the Board hereby amends MC No. 2003-001. Thus, all holders of a CPCs to operate a Tourist Service are hereby ordered to file a Petition for Conversion of their existing CPCs within ninety (90) days from the effectivity date of this Circular to conform with the following reclassification:

**1. Tourist Coupon Transport Service**

Tourist Coupon Transport Service shall refer to four-door sedan vehicles, vans (such as Mitsubishi L-300, Nissan Urvan, Toyota Hi-Ace, Hyundai Starex, Kia Besta, Kia Pregio, MB 100 or their equivalent), and Asian Utility Vehicles (AUV) plying the international and/or domestic airports, seaports, and hotels. Backseats of AUVs with liftbacks shall be removed. They shall have body markings and no top light shall be installed.

Upon contracting the services of the Tourist Coupon Transport Service, passengers must be given an Official Receipt/coupon containing the following information:

- a) Name of Operator/Business Name
- b) Address of Operator
- c) Name of Passenger
- d) Date Hired
- e) Point of Origin and Destination
- f) Number of Passengers
- g) Number of Luggages
- h) Name of Driver
- i) Plate Number
- j) Amount Paid