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**REQUIREMENTS ON THE ISSUANCE AND RENEWAL OF ANNUAL RESIDENCY IN JORDAN**

The Department of Foreign Affairs has provided the POEA with the updated list of requirements on the issuance and renewal of the annual residency permit for foreign nationals in Jordan, based on the information gathered from the Jordan's Borders and Residency Department:

1. Domestic helpers and all other professions:

Issuance

- the approval of the Ministry of Interior
- work permit and work contract
- medical clearance certificate
- two personal photos
- copy of the following pages of the passport: the validity page, first page (information page), the pages showing the entry stamp; the address and the last temporary residence
- a fingerprint for Sri Lankan domestic helpers. Domestic helpers of other nationalities are required to have the work permit application stamped by the Metropolitan Intelligence Department
- Fill out the undertaking form and affix a one-dinar postage stamp on it.

Renewal

- work permit and work contract
- two personal photos
- copy of the following pages of the passport: the validity page, the first page, the pages showing the entry stamp; the address; the departure stamp, if any, and the last temporary residency
- the old residency card
- The approval of the Ministry of Interior, if the previous residency is conditioned for one year.

2. For those without job:

Issuance

- the approval of the Ministry of Interior