

[LTO OFFICE ORDER NO. RIB-2007-069, March 16, 2007]

LTO OFFICE CODE FOR E-PATROL

In the interest of public service, and in line with the LTO's effort in bringing the services closer to the public, the LTO E-Patrols are hereby assigned in the following

LTO Regional Offices and shall use the corresponding agency code and license code numbers for registration and license transactions respectively:

REGION	OFFICE CODE	LICENSE CODE
NCR	9000	N30
1	9001	A17
2	9002	B16
3	9003	C23
4	9004	D24
5	9005	E 11
6	9006	F16
7	9007	G15
8	9008	H12
9	9009	J 11
10	9010	K13
1 1	90 11	L 11
12	9012	M13
CAR	9014	P04
CARAGA	9015	R01

It is understood that the E-Patrol assigned in their respective regions shall be under the administrative supervision and control of the LTO Regional Offices concerned. The LTO E-Patrols shall be authorized to accept and process the following LTO transactions:

1. Issuance of Student Permit;
2. Renewal of Driver's License
3. Renewal of Registration of Motor Vehicle (Plain);
4. Encoding of alarms and apprehensions (Online mode); and
5. Settlement of alarms and apprehension (Based on guidelines set by the "Settle Anywhere Project")

It is understood that the personnel who shall be reassigned thereat are advised to strictly adhere to the existing motor vehicle registration, licensing and enforcement policies, rules and regulations and to discharge their duties in accordance with the highest standards of public service.