

**[NMIS MEMORANDUM ORDER NO. 2-2008-18,
February 26, 2008]**

**IMPLEMENTING GUIDELINES IN THE ACCREDITATION OF MEAT
ESTABLISHMENT CONTRACTORS AND FABRICATORS**

WHEREAS, pursuant to the provision of RA 9296, also known as The Meat Inspection Code of the Philippines, the National Meat Inspection Service (NMIS) shall implement the Meat Establishment Improvement Program (MEIP) for Local Government Units (LGUs) to upgrade existing meat facilities to national standards for accreditation.

WHEREAS, the Department of Agriculture Memorandum Circular No. 01, Series of 2007 provides that only accredited contractors and fabricators shall be allowed to participate in the bidding of projects with funding from the Meat Establishment Improvement program under the General Appropriations Act.

WHEREAS, the abovesited Memorandum Circular likewise provides that an accreditation guidelines for meat establishment contractors for facilities and fabricators for equipment shall be implemented by NMIS.

NOW, THEREFORE, I, ATTY. JANE C. BACAYO, Officer-In-Charge, Office of the Executive Director of the Department of Agriculture- National Meat Inspection Service (DA-NMIS), in accordance with the Meat Inspection Code of the Philippines, hereby issue this Order to implement accreditation of meat establishment contractors and fabricators.

SECTION I. Scope - This Order shall apply to meat establishment contractors and fabricators, to gain eligibility in the bidding of projects under the MEIP and other related meat establishment programs and projects.

SECTION II. Definition of Terms - The following words when used in this Order shall mean as follows:

Accreditation - the procedure whereby the concerned government agency or bureau gives formal recognition to a person, firm, corporation or entity having competence and legal character to perform activities or functions as certified.

Contractor- any person, firm, corporation or entity duly registered with the Philippine Contractor Accreditation Board (PCAB) and licensed to perform activities such as, but not limited to build, construct, erect repair, rehabilitate meat establishment buildings, facilities, grounds and other components.

Fabricator - any person, firm, corporation or entity duly registered with the Securities and Exchange Commission (SEC) and/or Department of Trade and Industry (DTI) to perform activities .such as, but not limited to manufacture,

distribute, install, produce, invent and test run operation of meat establishment machinery and equipment.

SECTION III. Requirements for Accreditation -

A. An application for accreditation of meat establishment contractor shall comply with the following requirements;

1. Cover Letter (printed on company's letterhead) containing the following information:

- Complete Legal Name of Company
- Complete Mailing Address
- Authorized Legal Representative as evidenced by a Special Power of Attorney
- Contact Details (telephone and fax number, email address)
- Specimen Signature of representative(s)

2. PCAB Registration

3. SEC or DTI Registration

4. Business Permit

5. Taxpayer's Identification Number and Tax Clearance Certificate from BIR

6. List of Projects Completed in the last 5 years with contract amount, client's name and contact numbers

7 List of Construction Equipment Owned/Leased

8. Notarized undertaking that the company is not "blacklisted" or barred from joining bidding's by the Government or any agencies, offices, corporations or LGUs, including non-inclusion in the Consolidated Blacklisting Report issued by the Government Procurement Policy Board (GPPB)

B. An application for accreditation of meat establishment fabricator shall comply with the following requirements;

1. Cover Letter (printed on company's letterhead) containing the following information:

- Complete Legal Name of Company
- Complete Mailing Address
- Authorized Legal Representative as evidenced by a Special Power of Attorney
- Contact Details (telephone and fax numbers, email address)
- Specimen Signature of Representative(s)

2. SEC or DTI Registration

3. Business Permit

4. Taxpayer's Identification Number and Tax Clearance Certificate from BIR

5. List of Projects Completed in the last 5 years with contract amount, client's name and contact numbers

6. List of Construction Equipment Owned/Leased

7. Notarized undertaking that the company is not "blacklisted" or barred from joining bidding's by the Government or any agencies, offices, corporations or LGUs, including non-inclusion in the Consolidated Blacklisting report issued by the Government Procurement Policy Board (GPPB)