

**[ BOC CUSTOMS ADMINISTRATIVE ORDER NO. 6-2009, November 24, 2009 ]**

**TRANSFORMING THE RISK MANAGEMENT GROUP OF THE  
BUREAU OF CUSTOMS INTO THE RISK MANAGEMENT OFFICE  
PURSUANT TO EXECUTIVE ORDER NO. 836, S. 2009**

**I. OBJECTIVE:**

Recognizing the value of the Risk Management Group's (RMG) ever expanding responsibility in risk management/assessment/profiling and in the updating of the Bureau's Selectivity Screens, the RMG, pursuant to Executive Order No. 836, is transformed into the Risk Management Office (RMO) under the Office of the Commissioner.

**II. GENERAL PROVISIONS:**

To ensure its integrity and autonomous character, the RMO is placed directly under the Commissioner of Customs while its day to day operations shall be managed by the Deputy Commissioner for the Intelligence Group, Bureau of Customs.

The Deputy Commissioner of the Intelligence Group, as manager of the RMO, may recommend to the Commissioner of Customs new policies and organizational improvement to enhance the efficiency and effectivity of the RMO.

**A. Functions**

The RMO shall perform the following functions:

1. Review and update the parameters of the Selectivity Screen of the Selectivity System of the Bureau of Customs;
2. Ensure an efficient and secure pipeline of information from all sources to the RMO;
3. Conduct a continuing study/profile of importers, exporters and customs brokers;
4. Maintain a database on all smuggling cases and related information; and
5. Recommend to the Commissioner of Customs policies and programs aimed at increasing the efficiency and effectivity of the BoC's Selectivity System to be at par with other Customs administrations.

The Commissioner of Customs may impose additional functions to ensure that the aims and objectives of Executive Order No. 836 are achieved.

## **B. Composition**

The RMO shall be headed by a Chief of Office and shall be composed, aside from the Administrative Staff, by the following units:

*1. The Strategic Assessment Unit shall be responsible for:*

The development and creation of policies for risk assessment which shall be nationwide in scope. It shall identify or profile personalities and modus operandi of those involved in the importation and distribution of smuggled goods.

*2. The Research and Analysis Unit shall be responsible for:*

The gathering of all information relating to the improvement of the Selectivity Screen such as records of all shipments alerted, placed on hold, seized, forfeited, and/or finally disposed off by BOC nationwide. To collate data pertaining to smuggled goods apprehended by other law enforcement authorities outside the customs zone.

To develop a database support system and a computer based risk management system for enforcement.

*3. The Operational Risk Assessment Unit shall perform the following tasks:*

To implement the policies created and developed by the Strategic Assessment Unit in every port under the jurisdiction of the Bureau of Customs.

## **III. OPERATIONAL PROVISIONS**

1. The RMO shall be in close coordination with all the Regional Risk Management Offices in order that reports/recommendations can be acted upon immediately.

2. The reports and the findings shall be collated and shall be stored in the database of all smuggling cases and related data.

3. All the data gathered shall be used in profiling personalities and entities and the *modus operandi* of those involved in the importation and