

## [ PHILHEALTH CIRCULAR NO. 22, S. 2010, August 20, 2010 ]

### AMENDMENTS AND ADDITIONAL GUIDELINES ON THE PROCESSING OF APPLICATIONS FOR ACCREDITATION OF AMBULATORY SURGICAL CLINICS (ASCS), FREE STANDING DIALYSIS (FSDCS), OUT PATIENT BENEFIT, MATERNITY CARE AND ANTI-TB/DOTS PROVIDERS

Pursuant to PhilHealth Board Resolution No. 1380, the following are amendments and additional guidelines on processing of applications for accreditation of Ambulatory Surgical Clinics (ASCS), Free Standing Dialysis Clinics (FSDCs), Out Patient Benefit (OPB) Package, Maternity Care Package (MCP) and Anti TB/DOTS Providers, collectively referred to in this circular as outpatient clinics (OPCs):

#### I. TYPES OF APPLICATIONS AND DOCUMENTARY REQUIREMENTS FOR ACCREDITATION OF OPCs:

Type of Application	Description
<b>A. Initial Accreditation</b>	<p>No previous accreditation</p> <p><b>For</b></p> <ol style="list-style-type: none"> <li>1. Ph</li> <li>2. W</li> <li>- dul</li> <li>4. Ap</li> <li>5. DC</li> </ol> <p><b>For</b></p> <ol style="list-style-type: none"> <li>1. It</li> <li>2. Lc</li> </ol>
<b>B. Renewal of Accreditation</b>	<p>1. An OPC with active accreditation that filed their <b>For</b></p> <p>applications within the <b>incentive</b> or <b>prescribed filing period</b></p> <ol style="list-style-type: none"> <li>1. It</li> <li>2. Cu</li> </ol> <p><b>2. Late Filer - an OPC with</b> active accreditation that filed <b>For</b></p> <p>its application <b>beyond the prescribed filing period</b> but before the expiry of its current accreditation</p> <ol style="list-style-type: none"> <li>1.</li> <li>2.</li> <li>-L</li> </ol>
<b>C. Re-accreditation</b>	<ol style="list-style-type: none"> <li>1. Previous accreditation has lapsed regardless of length of Same</li> <li>2. Previous application for renewal of accreditation was denied</li> <li>3. Transfer of location</li> <li>4. Additional Services</li> <li>* no application fee for out patient malaria package providers</li> </ol>
	<ol style="list-style-type: none"> <li>5. Change in ownership</li> <li>1. Sa</li> <li>2. Pr</li> <li>a. SE</li> <li>b. M</li> </ol>
	<ol style="list-style-type: none"> <li>6. Resumption of operation after closure/cease of operation</li> <li>Same</li> </ol>

1. An OPC applying for renewal of accreditation as a **late filer** may incur a gap in its accreditation depending on the length of processing time.

2. Application of OPCs for initial accreditation or re-accreditation shall be filed together with the Statements of Intent (SOI – Annexes A and B) indicating the preferred start date of accreditation. Once the application is received and stamped complete by the Corporation, the SOI shall no longer be changed.

3. The matrix for checklist of requirements and matrix of application fees (Circ. 50 s. 2009 - Annex B) is revised accordingly (Annex C) to reflect the re-classification of types of accreditation regarding **late filers** in accordance with Circ. 15 s. 2010.

#### II. CRITICAL FILE UPDATES