

[PNP CIRCULAR NO. 2010-010, June 22, 2010]

DELINQUENCY REPORTING (DR) SYSTEM

1. REFERENCE: Section 26, RA 6975, as amended by RA 8551.

2. PURPOSE AND SCOPE:

This Circular aims to establish guidelines, and prescribe rules and procedures for the Delinquency Reporting (DR) System in the PNP. The System shall cover minor infractions committed by uniformed and non-uniformed personnel during office and non-office hours, command activities such as inspection, ceremonies, and the like within PNP camps and facilities or while on duty outside camp or office premises for uniformed personnel, and shall provide corresponding demerits for these infractions. The DR system is not punitive in nature.

3. DEFINITION OF TERMS:

The following terms are defined for purposes of this Circular:

a. Admin. Officer – Refers to the respective Adm. Officers of the Command Group, Directorates; CARMD of NSUs; C, RPHRDD of PROs; Admin. Officers of the Provincial/ City Police Offices and City/Municipal Police Stations, or their equivalent;

b. Awarding Authorities (AA) – refer to C, PNP; the Command Group; Head of Directorates; Regional Directors or equivalent supervisors (Dir, NASU; Dir, NOSU; DD, Police District Office, (NCRPO); PRO Command Group and Regional Staff; Provincial Directors or equivalent supervisors (GD, RPSMG/Battalion Commander, Regional Public Safety Management Battalion; Chief of the Regional Unit of Administrative and Operational National Support Units); Chiefs of Police or equivalent supervisors (GD, PSMG/Company Commander, Provincial Public Safety Management Company);

c. Community service – refers to tasks/chores to be rendered by the offender upon his/ her written request to offset the number of awarded/excessive demerits, which includes, among others, cleaning of camp premises, tree-planting gardening, and the like;

d. Delinquency Report (DR) – refers to a report which contains the minor infraction committed and the explanation of the offender in prescribed form as described in Annex "A of this Circular;

e. Demerits – a mark in numerical value made against a PNP personnel committing a minor infraction;

f. Discipline – individual or group attitude that insures prompt obedience to orders and the performance of appropriate action in the absence of orders.