

**[CDA MEMORANDUM CIRCULAR NO. 2012-04,
January 30, 2012]**

**AMENDMENT TO THE PROCEDURAL GUIDELINES IN THE
CONDUCT OF REFERENDUM BY ELECTRIC COOPERATIVES (EC'S)
REGISTERED WITH THE NATIONAL ELECTRIFICATION
ADMINISTRATION (NEA) UNDER P.D. 269, AS AMENDED, WHICH
OPT TO REGISTER WITH THE COOPERATIVE DEVELOPMENT
AUTHORITY (CDA), AS PROVIDED IN ARTICLE 127, 128 AND 134
(2) OF R.A. 9520**

The following Sections of the above-mentioned Guidelines are hereby amended to read as follows:

Section 5. Procedures. *The following are the procedures in the conduct of referendum:*

a. Referendum initiated by the Board of Directors. The BOD shall undertake the following steps.

xxx

4. Provision of Referendum Questionnaire Forms to qualified Members to vote whether to register or not to register with the Authority within ninety (90) days prior to the date of referendum. xxx

If the Board of Directors fails to act within the given period or deny the petition or defer to act on the subject, the petitioners shall conduct motu proprio the referendum through the procedures prescribed above. The petitioners shall designate an Ad-Hoc election Committee for the conduct of referendum and supervise the same. The Committee shall be the one to submit the official result to the Board of Directors and the General Assembly.

If the survey form is adopted in the conduct of the referendum a total of six (6) months, as far as practicable, is provided for within which the survey has to be completed and canvassed.

The members-initiated referendum could be conducted by the members themselves by distributing the questionnaire form, thirty (30) days after the filing of petition, and could be collected by the members themselves after the questionnaire so distributed have been accomplished within the period of six