# [ OTS Memorandum Circular No. 03, s. 2015, July 31, 2015 ]

## GUIDELINES IN SETTING AND COMMUNICATING SECURITY LEVEL

Adopted: 31 July 2015 Date Filed: 05 August 2015

Pursuant to EO No. 311; Chapter XI-2 IMO SOLAS 1974; The IMO ISPS Code; the IMO MSC Circular 1132 - Guidance Relating to the Implementation of SOLAS Chapter XI-2; DOTC Department Order No. 2004-29; the National Security Program for Sea Transport and Maritime Infrastructure (NSPSTMI), the Office for Transportation Security (OTS) adopts the following guidelines:

#### I. PURPOSE

To prescribe guidelines for setting and communicating security levels

#### II. COVERAGE

- **A.** Philippine registered ships engaged in international and/or domestic voyage;
- **B.** Philippine ports catering to ships engaged in international and/or domestic voyage.

### III. DEFINITION

**Security Level 1** – the level for which minimum appropriate protective security measures shall be maintained at all times

**Security Level 2** – the level for which appropriate additional protective security measures shall be maintained for a period of time as a result of heightened risk of a security incident

**Security Level 3** – the level for which further specific protective security measures shall be maintained for a limited period of time when a security incident is probable or imminent, although it may not be possible to identify the specific target

#### IV. POLICIES AND GUIDELINES

- **A.** OTS, as the Designated Authority/Administration, sets the security level for ports within the Philippine territory and for all Philippine flag ships.
- **B.** Unless otherwise declared, all ports within Philippine territory and Philippine flag ships operate at Security Level 1.