

[LTFRB Memorandum Circular No. 2015-016, May 28, 2015]

**TERMS AND CONDITIONS OF A CERTIFICATE OF
TRANSPORTATION NETWORK COMPANY ACCREDITATION**

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For proper guidance and observance of all holders of a Certificate of Transportation Network Company (TNC) Accreditation, the following Terms and Conditions shall form part of every Certificate to be issued by the Board:

1. All transportation must be pre-arranged through the use of an internet-based digital technology application.
2. The accredited TNC shall ensure that passengers can view a TNC- accredited driver's name and photograph, the vehicle's license plate number, and the case number issued by the Board on the device used to connect with the digital technology application before the trip is initiated.
3. The digital technology application must make the rate structure transparent before the potential passenger confirms the ride. The application must clearly display the total fare, fare range or rate by distance or time.
4. The digital technology application must include a complaint mechanism through which passengers can register complaints or report lost items. It must also include the Hotline Number of the Board.
5. The accredited TNC shall conduct a criminal background check and screening to all its applicant-drivers before endorsing them to the Board.
6. The accredited TNC shall accredit an applicant-driver, who possesses a professional Driver's License;
7. The accredited TNC shall only accredit drivers who have demonstrated the ability to read, write, and speak Filipino and English languages.
8. The accredited TNC shall establish a continuing Training Program for its accredited drivers so that they may have the most updated and current information on the use of digital technology application, safety and standards, and terms and conditions applicable to them.
9. The accredited TNC shall employ a "zero tolerance drug and alcohol policy" with respect to its accredited drivers.
10. The accredited TNC shall issue an identification card with a photograph to all its drivers that it accredits. The identification card shall be worn by the driver during the pre-arranged ride.
11. For purposes of enforcement, the accredited TNC shall provide the Board within thirty (30) days from issuance of the Certificate the mechanism on how to check and verify whether or not a driver is active on the dispatch system application, en route to a passenger location or engaged with a passenger in a