

[DEPED ORDER NO. 13, S. 2018, May 16, 2018]

**IMPLEMENTING GUIDELINES ON THE CONDUCT OF REMEDIAL
AND ADVANCEMENT CLASSES DURING SUMMER FOR THE K TO
12 BASIC EDUCATION PROGRAM**

Adopted: 23 March 2018

Date Filed: 16 May 2018

1. The Department of Education (DepEd) adopts the enclosed Implementing Guidelines on the Conduct of Remedial and Advancement Classes During Summer for the K to 12 Basic Education Program. This is in line with the implementation of Republic Act No. 10533 otherwise known as the Enhanced Basic Education Act of 2013.
2. This will be implemented effective School Year 2017-2018 in both public and private elementary and secondary schools nationwide. However, private schools are allowed to make necessary adjustment in accordance with their context/situation, subject to the approval of their respective schools division superintendent.
3. The conduct of remedial and advancement classes during summer shall start every 2nd Monday of April and shall end after the completion of the six-week period that may include Saturdays.
4. All existing Orders and Memoranda, which are inconsistent with this Order are rescinded. This policy will remain in force and in effect unless sooner repealed, amended or rescinded.
5. Immediate dissemination of and strict compliance with this Order is directed.

(SGD) LEONOR MAGTOLIS BRIONES

Secretary

(Enclosure to DepEd Order No. 013, s. 2018)

**Implementing Guidelines on the Conduct of Remedial and Advancement
Classes
During Summer for the K to 12 Basic Education Program**

I. RATIONALE

1. The implementation of the K to 12 Curriculum by the Department of Education ensures that every learner has to complete the basic quality education with the necessary competencies and skills for higher education and/or for the world of work or for entrepreneurship. As such, DepEd recognizes the need to offer classes during summer to ensure continuous/regular moving up of a learner from one grade

level to the next grade level.

2. This policy aims to standardize the offering of summer classes and to provide appropriate directions to all elementary and secondary schools in both public and private sectors. The conduct of classes during summer shall provide opportunities for remediation through tutorial or coaching of learners with learning gaps or subject area deficiency. Classes during summer may also be conducted for advancement of subjects particularly for those Senior High School learners with work immersion in the succeeding semester.

II. SCOPE

3. The different provisions of this policy are applicable to Grades 4 to 12 in both public and private elementary and secondary schools offering classes during summer. This will provide appropriate directions to all personnel of DepEd at the different levels of governance including those in the private schools.

III. DEFINITION OF TERMS

4. For purposes of this policy, the operational definition of the following terms are as follows:

a. *Summer class* – any structured instructional or formal learning experiences offered by a public or private elementary or secondary school during summer- break with the approval of the Schools Division Superintendent.

b. *Remedial* – any form of organized instructional interventions given to a learner during summer class to address his or her learning gaps or subject area deficiency. The remedial can be made in a form of tutorial, mentoring, coaching, or other ways of delivering the organized learning experiences.

c. *Advancement* – any subject area offered during summer class to be taken by a senior high school learner with work immersion in the succeeding semester. The advance subjects are those that are left together with the work immersion. This is to give the learner time to focus on his/her work immersion during the semester.

IV. POLICY STATEMENT

5. The DepEd hereby issues these policy guidelines to ensure standard practices in offering classes during summer. This policy affirms the Department's commitment in ensuring that all learners will complete basic quality education.

V. GUIDING PRINCIPLES IN OFFERING CLASSES DURING SUMMER

6. Classes are offered during summer to address the learners' learning gaps or failure, deficiencies due to change of track/specialization and/or transfer from one school to another; or to allow for an advance subject for those Senior High School learners with work immersion in the succeeding semester or school year;

7. The learning standards of the K to 12 curriculum shall be followed in any class to be offered during summer;
8. The readiness of the school to offer classes during summer shall be considered especially the necessary resource requirements (e.g. subject area specialist/teacher to handle a specific learning area; classroom and laboratories; instructional materials; etc.);
9. The principle of cost-effectiveness shall always prevail in the evaluation of request for offering classes during summer; and
10. The learning profile of enrollees in any class during summer shall serve as basis for planning and designing learning experiences.

VI. GUIDELINES AND REQUIREMENTS IN OFFERING CLASSES DURING SUMMER

11. The school shall submit a letter of request to offer remedial or advancement classes during summer to the Schools Division Office (SDO) not later than the 3rd week of March that precedes the summer term. The Schools Division Superintendent (SDS) shall approve the request based on the result of the evaluation. Approval of classes during summer shall be issued only for the term or year applied for.

The school's request to offer classes during summer shall include the following documents:

11.1 List of students who will take up remedial or advancement classes during summer.

11.2 List of least mastered competencies of the learner on the subject area where he/she failed to be prepared by the subject area teacher as part of the endorsement for summer classes (See Enclosure No. 1 for the template).

11.3 There shall be a minimum of ten (10) learners in Grades 4 to 10 and in any of the core subject areas in the Senior High School (SHS). However, for any of the major subjects under the SHS, a minimum of eight (8) is allowed. Otherwise, learners will be referred to nearby schools offering classes during summer. In cases, where no school offers classes during summer in any learning area, the SDO must provide alternative measures to address learners' need.

11.4 Tentative list of learning area/s to be offered and schedule of classes approved by the School Head.

11.5 Written consent of parents/guardians whose learners will attend summer classes (See Enclosure No. 2 for the template).

11.6 List of teachers and the subjects that they will teach during summer classes.