

**[ PNP MEMORANDUM CIRCULAR NO. 2017-074,  
January 04, 2018 ]**

**AUTHORITY TO ISSUE PERMIT TO TRANSPORT FIREARMS,  
FIREARMS PARTS, ACCESSORIES AND AMMUNITION (PTTFA)**

*Adopted: 26 December 2017*

*Date Filed: 04 January 2018*

**1. REFERENCES:**

- a. Section 3 (z), Article 1 of R.A. No. 10591 (Comprehensive Firearms and Ammunition Regulation Act of 2013);
- b. Section 3.55, Rule 1 of the IRR of R.A. No. 10591;
- c. Section 44, IRR of R.A. No. 10591
- d. Section 35 (a) (6) of R.A. No 6975 (The DILG Act of 1991);
- e. NAPOLCOM Resolution No. 2016-247;
- f. Presidential directive No. 2017-0189 re "Regulating the Selling of Firearm Bullets;
- g. D, LS Memorandum dated April 24, 2017;
- h. PRRD's Directive on streamlining licenses and permits processes in all government offices; and
- i. Approved Revision of Fees Committee Resolution dated September 14, 2014.

**2. BACKGROUND:**

A Permit to Transport Firearm refers to a written authority issued to a licensed citizen or entity by the Chief of the PNP or by a Regional Director which entitles such person or entity to transport a particular firearm, firearms parts, accessories, and ammunition from and to a specific location within the duration and purpose in the authority. While the said permit mainly involves transport of firearms, the Chief, PNP has the authority to promulgate policies and guidelines for the effective implementation of the Implementing Rules and Regulation (IRR) of R.A. No 10591.

The transport of firearms, firearms parts, accessories, and ammunition is an essential and vital activity within the firearms industry, thus, the need for the issuance of Permit to Transport. Having been classified as regulated items, the transport thereof must be properly supervised, monitored, and recorded.

Whether applied for by, and issued in favor of, an individual or juridical entity, a PTTFA is patently a separate and distinct permit as contradistinguished with a

Permit to Carry Firearms Outside Residence (PTCFOR). The transport thereof is limited and confined to pre-determined routes (point of origin and destination) and fixed dates.

Relatedly, the Philippine National Police (PNP), through the Firearms and Explosives Office (FEO), has been mandated by Republic Act No. 10591, otherwise known as "The Comprehensive Law on Firearms and Ammunition and Providing Penalties for Violations Thereof" and its IRR to issue permit to transport firearms, firearms parts, accessories, and ammunition. In the effort to streamline the issuance of PTTFA in the Regions, the authority to issue said permit had been delegated to the Chief, Regional Civil Security Unit (Chief, RCSU) within his AOR only pursuant to NAPOLCOM Resolution No. 2016-247 "Activation of Regional Civil Security Units". This set-up, however, fails to address a situation wherein firearms are transported from one region to another since the authority of the C, RCSU or even the Regional Director, Police Regional Offices (RD, PRO) is coextensive with his territorial jurisdiction.

### **3. PURPOSE:**

This PNP Memorandum Circular (MC) prescribes the guidelines, rules and regulations in the application, processing, approval, and issuance of Permit To Transport Firearms, firearms parts, accessories and ammunition (PTTFA) to: (1) Armed Forces of the Philippines (AFP), PNP, Law Enforcement Agencies (LEAs) as to their personal firearms; (2) Manufacturers and Dealers; (3) Private Security Agencies, Company Security Units, Private Detective Agencies, and Accredited Armored Vehicle Security Providers; and (4) individuals who opt to surrender/deposit their firearm to the PNP.

### **4. DEFINITION OF TERMS:**

- a. Permit to Transport firearm - refers to a written authority issued to a licensed citizen or entity by the Chief of the PNP or by a Regional Director which entitles such person or entity to transport a particular firearm from and to a specific location within the duration and purpose in the authority.
- b. Permit to Carry Firearm Outside of Residence - is a written authority issued to a licensed citizen by the Chief of the PNP which entitles such person to carry his/her registered or lawfully issued firearm outside of the residence for the duration and purpose specified in the authority.
- c. Residence - refers to the place or places of abode of the licensed citizen as indicated in his/her license.
- d. Point of Origin - the exact address/location where the firearms, firearms parts, accessories, and ammunition will emanate.
- e. Point of Destination - the exact address/location where the firearms, firearms parts, accessories and ammunition will be transported/brought to/delivered.
- f. Fixed Date - refers to the inclusive date or duration of the transport of firearms, firearms parts, accessories, and ammunition regardless of the means of transport. The period given is not subject to extension.

## **5. GUIDELINES AND PROCEDURES:**

### **a. AFP, PNP, LEAs as to their personal firearms:**

- 1) Submit requirements in white folder;
- 2) Briefer reviews and evaluates application folder. If the requirements in the applications are complete, authentic and valid, briefer issues a commitment slip which should indicate a release date not exceeding three working days which must be reckoned the day after the application is filed and accepted. Otherwise, a request for compliance shall be duly indicated in the action slip, a copy thereof shall be provided the applicant at his expense;
- 3) The applicant/authorized representative shall claim the approved PTTFA on the release date reflected in the commitment slip. In the event that he is unable to do so, he may be represented provided that the individual claiming PTTFA on his/her behalf, must be able to present proof of identification; otherwise the PTTFA will not be released; and
- 4) If the applicant/authorized representative fail to claim the PTTFA on the release date, for whatever ground/reason, he shall be required to apply for a new one.

### **b. Manufacturers and Dealers:**

- 1) Submit requirements in green folder;
- 2) Briefer reviews and evaluates application folder. If the requirements in the applications are complete, authentic and valid, briefer issues a commitment slip which should indicate a release date not exceeding three working days which must be reckoned the day after the application is filed and accepted. Otherwise, a request for compliance shall be duly indicated in the action slip, a copy thereof shall be provided the applicant at his expense;
- 3) Applications for ten or more firearms must also be submitted in soft copy and contained in either CD/DVD/USB device. The contents of such device shall be subjected to mandatory verification and validation prior to its acceptance and the issuance of corresponding commitment slip;
- 4) The applicant/authorized representative shall claim the approved PTTFA on the release date reflected in the commitment slip. In the event that he is unable to do so, he may be represented provided that the individual claiming PTTFA on his/her behalf, must be able to present proof of identification; otherwise the PTTFA will not be released; and
- 5) If the applicant/authorized representative fails to claim the PTTFA on the release date, for whatever ground/reason, he shall be required to apply for a new one.

c. Private Security Agencies, Company Security Units, Private Detective Agencies, Accredited Armored Vehicle Security Providers:

- 1) Submit requirements in blue folder;
- 2) Briefer reviews and evaluates application folder. If the requirements in the applications are complete, authentic and valid, briefer issues a commitment slip which should indicate a release date not exceeding three working days which must be reckoned the day after the application is filed and accepted. Otherwise, a request for compliance shall be duly indicated in the action slip, a copy thereof shall be provided the applicant at his expense;
- 3) Applications for ten or more firearms must also be submitted in soft copy and contained in either CD/DVD/USB device. The contents of such device shall be subjected to mandatory verification and validation prior to its acceptance and the issuance of corresponding commitment slip;
- 4) The applicant/authorized representative shall claim the approved PTTFA on the release date reflected in the commitment slip. In the event that he is unable to do so, he may be represented provided that the individual claiming PTTFA on his/her behalf, must be able to present proof of identification; otherwise the PTTFA will not be released; and
- 5) If the applicant/authorized representative fail to claim the PTTFA on the release date, for whatever ground/reason, he shall be required to apply for a new one.

d. Individuals who opt to surrender/deposit their firearm to the PNP:

- 1) Submit requirements in brown folder;
- 2) Briefer reviews and evaluates application folder. If the requirements in the applications are complete, authentic and valid, briefer issues a commitment slip which should indicate a release date not exceeding three working days which must be reckoned the day after the application is filed and accepted. Otherwise, a request for compliance shall be duly indicated in the action slip, a copy thereof shall be provided the applicant at his expense;
- 3) The applicant/authorized representative shall claim the approved PTTFA on the release date reflected in the commitment slip. In the event that he is unable to do so he may be represented provided that the individual claiming PTTFA on his/her behalf, must be able to present proof of identification; otherwise the PTTFA will not be released; and
- 4) If the applicant/authorized representative fails to claim the PTTFA on the release date, for whatever ground/reason, he shall be required to apply for a new one.

e. Any person arriving from abroad whether a Filipino citizen, diplomat/foreign dignitary/ies and/or his/their security agent/s, foreign sports shooter, member of