

[EXECUTIVE ORDER NO. 303, September 26, 1940]

PROMULGATING RULES AND REGULATIONS GOVERNING THE APPOINTMENT AND SUPERVISION OF GOVERNMENT PENSIONADOS

The selection and supervision of government pensionados shall be governed by the following rules and regulations:

I. GENERAL QUALIFICATIONS

1. Qualifications.—Each applicant must be of good moral character and of sound health and must be a person of experience who has proven himself able and efficient in his profession or occupation, either in private practice or in the government service, as substantiated by available records.

2. Scholarships for government employees.—Government officials and employees, who, by reason of their long training and experience in office and their proven ability and efficiency, are peculiarly fitted to undertake special studies or to acquire practical training in such particular lines of work as may be useful to the government service, may be granted scholarships although not possessing the educational qualifications required in paragraph 3 hereof.

II. ACADEMIC PREPARATION

3. Educational qualifications.—Except in meritorious cases to be determined by the President, each applicant must have been graduated with a baccalaureate degree, following the successful completion of a four-year course of study, in the University of the Philippines or in any other college or university recognized by the Government and must have majored in the subject of the scholarship for which he is applying. Applicants planning to specialize in medicine must be graduates of a college of medicine recognized by the Government and have been duly admitted to the practice of medicine. Applicants planning to specialize in law must be graduates of a college of law. Applicants planning to specialize in music must be holders of diplomas or degrees in music conferred by institutions recognized by the Government. Applicants planning to specialize in education must have completed at least four years of college study, including 18 units in education.

III. SELECTION OF PENSIONADOS

4. Competitive examinations.—Except as provided in paragraph 5 hereof, the selection of pensionados to study in the United States or in foreign countries shall be based on competitive examinations to be conducted by the Bureau of Civil Service under the direction of the Office of the President. The granting of scholarships to applicants who are already in the United States shall be based on competitive

examinations to be given to such candidates by the Office of the Resident Commissioner.

5. Pensionados by detail.—For the purpose of giving additional training to technical men who are already in the government service or of enabling them to observe or survey certain activities along their respective lines, a limited number of pensionados may be sent abroad by detail upon recommendation of their respective department heads and upon approval by the committee appointed by the Office of the President to give a personal interview to applicants. Such pensionados shall not draw per diems other than those provided in this Executive Order, unless otherwise expressly authorized by the Office of the President. After reaching their destinations abroad, per diems and traveling expenses of pensionados appointed under the provisions of this Paragraph shall be borne by the bureaus or offices concerned.

6. Persons disqualified.—No pensionado shall be eligible for a scholarship, under the provisions of the Appropriation Act, for at least four years after the date of his return from abroad where he has enjoyed the privileges of a government scholarship. Also, no applicant who has been granted a Ph.D. degree or a D.Sc. degree in the field of study designated for the scholarship for which he is applying shall be eligible for appointment as a pensionado. Applicants who have criminal records shall be debarred from competitive examinations, nor shall any applicant who has been punished administratively be admitted to these competitive examinations without prior authority from the Office of the President.

7. Course to be pursued.—Pensionados shall be sent abroad only for the purpose of specializing in studies that cannot be pursued to advantage in the Philippines. In no case shall applicants desiring to take undergraduate courses in law, medicine, engineering, dentistry, chemistry, pharmacy, or any other course except English, which may be studied in the Philippines, be appointed.

8. Data required.—Each applicant should furnish the Office of the President with the following data:

(a) Date and place of birth;

(b) Education and vocational training and qualifications, including the corresponding degree or degrees received, if any, and the name of the college or university granting the degree;

(c) Profession or occupation; positions occupied nature of work and length of service in each, and other pertinent data that may serve to show his experience, efficiency, and ability;

(d) A statement as to whether the applicant with members of his family dependent upon him for support can, during the period of the scholarship, be adequately maintained by the allowance provided plus whatever income he may have.

9. Financial standing.—Other things being equal preference shall be given to applicants who are least financially well-off. In order to have some way of determining the financial status of an applicant, a certified statement from the municipal treasurer of the municipality in which the applicant resides as to his financial standing must accompany the application, or in the absence thereof, a

statement of two reputable citizens of the community regarding his financial standing may be submitted.

IV. TERMS AND CONDITIONS

10. Duration of scholarships—Unless revoked before the time of expiration, scholarships shall be granted for a period of one year, subject to extension upon satisfactory reports from the Office of the Resident Commissioner as to the standing, conduct, and quality of work of the pensionado applying for such extension. The provisions of this paragraph shall not apply to those appointed by detail under Paragraph 5.

11. Institution to be attended. —The colleges, universities and institutions which pensionados are to attend will be decided by the Office of the President before the pensionados leave Manila, and no transfer will be permitted except upon approval by the President of the Philippines or his authorized representative. Where such transfers are approved at the request of the pensionado, all traveling expenses involved in the transfer will be at the expense of the pensionado concerned.

12. Degrees.—The securing of a degree is of secondary importance. If specialization in a certain field will lead to a degree, study for the same will be advisable; otherwise, it should not be attempted. This will permit pensionados to select courses under outstanding; professors and of desired content rather than to meet cultural requirements to devote much time to the preparation of a thesis which would be in most cases quite remote from Philippine needs since Philippine material for a thesis is seldom at hand.

13. Employment in the Government after scholarship.—Pensionados shall render two years' service to the Government of the Commonwealth of the Philippines for each year of scholarship enjoined. In the case of pensionados who were not in the government service at the time of appointment, it should be understood that upon their return to the Philippines the Government is not obligated, under the terms of their scholarship agreement, to provide them with positions in the Government. While no efforts will be spared to obtain employment will depend entirely upon existing vacancies and available funds. Should a pensionado decide not to serve the Government when his services are needed, he shall reimburse the Government in an amount equivalent to the total expenditures for his scholarship. Pensionados when employed upon their return to the Philippines in the Government or in private firms, shall refund to the Government an amount not less than 25 per cent of the total expenditures for their scholarships. This amount shall be automatically deducted from their monthly salaries at the rate of 5 per cent thereof. However, no deductions shall be made from those whose salaries are P2,400 per annum or less until they receive at least a motion.

14. Contract period.—The term of scholarship of a pensionado shall begin on the day he leaves Manila and be effective until the date of his return to Manila, unless otherwise specifically provided in the agreement. Scholarships of pensionados appointed while in the United States or in a foreign country will take effect on the day enter upon their duties.

15. Physical examination.—Each applicant selected scholarship shall be required to undergo a rigid physical examination by the Philippine General Hospital. Applicants