

[EXECUTIVE ORDER NO. 516, January 09, 1979]

CREATING THE BUREAU OF CONSTRUCTION AND THE BUREAU OF MAINTENANCE IN THE MINISTRY OF PUBLIC HIGHWAYS

WHEREAS, the Ministry of Public Highways has employed foreign Consultants to study its present organization for the purpose of improving the same to make it more efficient and effective as an implementing agency for the construction of highway projects, particularly those financed with foreign assistance;

WHEREAS, the Consultants, after a thorough study of the present organizational set up of the Ministry of Public Highways, including the functions of the different Bureaus and Offices under it, have submitted their findings and recommendations;

WHEREAS, the Consultants believe that the efficiency of the Ministry of Public Highways for contract supervision and management, design and construction of projects, and maintenance of all existing roads and bridges could be very much improved if the present Bureau of Construction and Maintenance should be divided into two separate bureaus — the Bureau of Construction and the Bureau of Maintenance;

WHEREAS, the reorganization recommended by the Consultants is in line with the policy of the Administration to effect continuing reorganizations of the different agencies of the government to improve their efficiency and capabilities in order to provide a better public service;

NOW, THEREFORE, for the improvement of the service and to ensure better and more efficient administration, management and prosecution of infrastructure projects financed with foreign loans, as well as with local funds, the present Bureau of Construction and Maintenance of the Ministry of Public Highways is hereby reorganized by splitting the said Bureau into two bureaus, to wit: the Bureau of Construction and the Bureau of Maintenance.

The Bureau of Construction as reorganized and the newly created Bureau of Maintenance shall have the following functions and shall be composed of the following organization units and offices as hereunder provided:

(1) BUREAU OF CONSTRUCTION

The Bureau of Construction shall essentially be a staff bureau of the Ministry of Public Highways and shall have the authority and responsibility to develop and recommend standards, policies, procedures, guidelines, systems, and programs pertaining to the construction of road and bridge projects included in the approved developmental plans and implemented by consultants, contractors and regional offices. The Bureau's functions shall be:

(a) road and bridge design and construction, and (b) coordination and liaison with foreign funding organizations.

The Bureau shall be headed by a Director to be assisted by the Chiefs of Special Projects Offices who shall have the rank of Assistant Directors the appointments of which shall be co-terminus with the projects they are engaged in and the Chief of the Contract Management Office who will likewise hold the rank of Assistant Director.

The Bureau of Construction shall be composed of the following:

Project Offices

The IBRD, ADB, OPCF and PADAP Project Offices and other project implementing offices shall perform essentially the same work but for different foreign loan agencies. Primary functions of these offices are:

- (a) to assist in the orderly transition of foreign projects into the regular work processes under regular lines of authority and responsibility of the Ministry;
- (b) to act as liaisons between funding agencies and the Ministry;
- (c) to identify special requirements of funding agencies, develop and recommend systems and procedures to meet those requirements;
- (d) to identify, evaluate and recommend potential sources of funds;
- (e) to recommend terms, conditions and programs best suited to the needs of the Ministry, and
- (f) monitor progress of project works for concerned lending agencies.

Construction Management Office

The head of the Construction Management Office shall be responsible for developing and guiding the Regions in implementing effective engineering and management systems covering road and bridge design, and construction supervision, inspection and administration.

Preconstruction Design Division

This Division shall be responsible for:

- (a) developing, recommending and effectively communicating road and bridge design standards, manuals, engineering systems and procedures;
- (b) assisting in developing regional design capabilities and programs and providing technical guidance;
- (c) developing, assisting in implementing, monitoring and improving preconstruction management systems, and
- (d) assisting in identifying complex design projects that should be completed by