

[EXECUTIVE ORDER NO. 262, July 25, 1987]

**REORGANIZING THE DEPARTMENT OF LOCAL GOVERNMENT AND
FOR OTHER PURPOSES**

WHEREAS, Article II, Section 1, of Proclamation No. 3 dated March 25, 1986, provides that, the President shall give priority to measures as to achieve the mandate of the people to completely reorganize the government;

WHEREAS, Article XVIII, Section 16, of the 1987 Constitution recognizes that the reorganization of the government shall be continued even after its ratification;

WHEREAS, Under Article XVIII, Section 6, of the 1987 Constitution, the President shall continue to exercise legislative powers until the first Congress is convened;

WHEREAS, local governments must be involved actively in national development especially in the acceleration of economic recovery, in the restoration of political stability, and in the promotion of social progress;

WHEREAS, in their critical participation in national development that is consistent with local autonomy, the development of the executive, technical, and financial capabilities of local governments must be pursued with greater vigor;

NOW THEREFORE, I, CORAZON C. AQUINO, President of the Philippines, by virtue of the powers vested in me by the Constitution, do hereby order:

SEC. 1. Title. This Executive Order shall be known as the Reorganization Act of the Department of Local Government and for Other Purposes.

SEC. 2. Reorganization. The Department of Local Government, hereinafter referred to as the Department, is hereby reorganized, in accordance with the provisions of this Executive Order.

SEC. 3. Declaration of Policy. It is necessary to reorganize the Department in order to make it more capable of assisting the President in the exercise of general supervision over local governments, in promoting local autonomy, encouraging community empowerment, and in maintaining public order and safety services.

SEC. 4. Mandate. The Department shall primarily assist the President in the exercise of general supervision over local governments. To accomplish its mandate, the Department shall be guided by the following principles:

(a) Local governments shall be accountable and responsive to the needs of local constituencies;

(b) Allocation of more powers and resources to local

governments shall be a primordial philosophy;

(c) Local governments shall be given wider latitude for resource generation, such as:

(1) Generation of Local revenues;

(2) Local government share in national taxes, grants and subsidies as provided by law;

(3) Credit financing.

(d) Inter-local government cooperation and coordination mutually beneficial to all concerned shall be enhanced;

(e) The Department shall enhance the capabilities of local governments by instituting a system of decentralization whereby local governments are given more powers, responsibilities and resources, thereby attaining local autonomy;

(f) Involvement of citizens and community organizations in local government activities shall always be encouraged and promoted;

(g) It shall be the policy of the Department to decentralize substantive operational functions to its regional offices.

SEC. 5. Powers and Functions. To accomplish its mandate the Department shall perform the following powers and functions:

(a) Advise the President on the promulgation of policies rules, regulations and other issuances relative to the general supervision of local governments;

(b) Establish and prescribe rules, regulations and other issuances implementing laws on the general supervision of local governments and the promotion of local autonomy and community empowerment and monitor compliance thereof by said units;

(c) Provide assistance in the preparation of national legislation affecting local governments;

(d) Establish and prescribe plans, policies, programs and projects to strengthen the administrative, technical and fiscal capabilities of local government offices and personnel;

(e) Formulate plans, policies and programs which will meet local emergencies arising from natural and man-made disasters.

SEC. 6. Structural Organization. The Department shall be composed of the Offices of the Secretary, staff and line offices which shall consist of the following:

(a) Bureau of Local Government Supervision;

- (b)Bureau of Local Government Development;
- (c)National Barangay Operations Office;
- (d)Project Development Services;
- (e)Support Services;
- (f) Office of Public Affairs;
- (g)Regional and Field Officers;

SEC. 7. Secretary of Local Government. The authority and responsibility in the exercise of the mandate of the Department and in the discharge of its powers and functions shall be vested in the Secretary, who shall have supervision and control of the Department and who shall be appointed by the President. For such purposes, the Secretary shall have the following duties and powers:

- (a)Advise the President on matters relative to power of general supervision over local governments;
- (b)Establish appropriate policies and standards for the effective and efficient operations of the Department;
- (c)Promulgate policies, rules, regulations necessary in carrying out Department goals and objectives;
- d) Exercise supervision and control over all offices within the Department;
- (e)Delegate his duties, powers and authority to his subordinates whenever necessary;
- (f) Appoint other officers and employees of the Department except as otherwise provided for by law;
- (g)Perform such other functions as may be provided by law or directed by the President.

SEC. 8. Office of the Secretary. The Office of the Secretary shall consist of the Secretary and his immediate staff.

SEC. 9. Undersecretaries and Assistant Secretaries. The Secretary shall be assisted by not more than three (3) Undersecretaries and three (3) Assistant Secretaries who shall be appointed by the President upon the recommendation of the Secretary. The Secretary is hereby authorized to delineate and assign the respective functional areas of responsibility of the Undersecretaries and Assistant Secretaries.

SEC. 10. Support Services. The Support Services of the Department shall be as follows:

- (a)Planning Service, which shall be responsible for providing the

Department with efficient and effective service relating to planning, programming, research and statistics;

- (b) Financial and Management Service, which shall be responsible for providing the Department with efficient and effective staff advice and assistance on budgetary, financial and management improvement matters;
- (c) Legal Service, which shall be responsible for providing the Department with efficient and effective legal counseling services, assistance to the Secretary in the review or determination of subordinate bodies/agencies, collaborating with the Solicitor General in handling cases affecting the Department, and investigation of administrative cases involving Department personnel and local officials;
- (d) Electronic Data Processing Service, which shall be responsible for providing adequate and up-to-date data and management information inputs, including monitoring of all field operations, to serve as basis for effective planning, management and control, policy formulation and decision-making; and
- (e) Administrative Service, which shall be responsible for providing the Department with efficient and effective services relative to personnel, information, records, supplies, equipment, collection, disbursements, security and custodial work and other kinds of services not related to other services above enumerated.

SEC. 11. Office of Public Affairs. There shall be established in the Department an Office of Public Affairs, which shall have the following functions:

- (a) Provide technical assistance in the modernization and maintenance of a Department-wide micro-telecommunications systems;
- (b) Provide mechanisms for the operationalization of the intent of the provisions of public information, coverages and documentation of the activities of the Department;
- (c) Perform functional supervision over regional information centers in providing the citizenry with relevant information on the program of the Department and the Government's thrust towards the participation of the citizens in the democratic processes;
- (d) Establish and prescribe plans, programs to implement the administrative and technical capabilities of public officers and personnel both on the central and regional levels;
- (e) Establish and prescribe guidelines in the administration of Information and Public Assistance Services;

- (f) Extend consultation services and advice in the implementation of Regional Information Services;
- (g) Assess information needs of the people through opinion polls and surveys;
- (h) Provide assistance on various public programs of the Department;
- (i) Establish and implement policies, plans, programs and projects to meet local emergencies arising from natural and man-made disasters;

SEC. 12. Bureau of Local Government Supervision. The Bureau of Local Government Supervision, to be headed by a Bureau Director appointed by the President upon the recommendation of the Secretary, shall have the following functions:

- (a) Advise and assist the Secretary in the exercise of the power of general supervision of the President over local governments, particularly in the formulation and implementation of national laws, policies and standards concerning local government operations and their personnel;
- (b) Establish and prescribe guidelines in the administration of the Katarungang Pambarangay Program;
- (c) Monitor compliance of national laws and policies by local governments;
- (d) Provide assistance in the preparation of national legislation affecting local governments and in the promotion of local autonomy;
- (e) Extend consultation services and advice in promoting local autonomy;
- (f) Provide assistance to local governments in the promotion of citizens participation in local government activities;
- (g) Provide other functions as may be delegated by the Secretary or as provided for by law.
- (h) Perform other functions as may be delegated by the Secretary or as provided for by law.

SEC. 13. Bureau of Local Government Development. The Bureau of Local Government Development, to be headed by a Bureau Director appointed by the President upon the recommendation of the Secretary, shall have the following functions:

- (a) Establish and prescribe plans, policies, programs and standards to strengthen the administrative, fiscal and technical capabilities of local government offices and