

[EXECUTIVE ORDER NO. 114, July 29, 2002]

**RESTRUCTURING OF THE BUREAU OF INTERNAL REVENUE
TOWARDS A TAXPAYER-FOCUSED ORGANIZATION**

WHEREAS , increased revenue collection is urgently needed to finance and sustain vital economic and developmental programs of the government;

WHEREAS , pursuant to this goal, a restructuring in the Bureau of Internal Revenue (BIR) is in order to reinforce its tax administration and enforcement capabilities;

WHEREAS , this restructuring of the BIR is intended to truly transform the BIR into an effective and efficient taxpayer-focused revenue-collecting agency;

WHEREAS , under Section 74 of the General Provisions of Republic Act No. 9162 or the General Appropriations Act, FY 2002, organizational changes may be authorized when the President of the Philippines so directs;

WHEREAS , under Presidential Decree No. 1416, as amended by Presidential Decree No. 1772, the President of the Philippines has continuing authority to reorganize the National Government;

NOW, THEREFORE, I, GLORIA MACAPAGAL-ARROYO , President of the Republic of the Philippines, by virtue of the powers vested in me by law, do hereby order:

SECTION 1. Organizational Structure . The organizational structure of the BIR shall be as follows:

1. The Office of the Commissioner, which shall have direct supervision over the following services, each of which shall be headed by an Assistant Commissioner;

1.1 The Internal Audit Service, which shall be composed of four (4) divisions, namely: Information Systems Audit Division, Fiscal Audit Division, Performance Audit Division, and Personnel Investigation Division.

1.2 The Corporate Planning and Development Service, which shall be composed of three (3) divisions, namely: Strategic Management Division, Economic Research and Revenue Forecasting Division, and Business Intelligence Division.

1.3 The Corporate Communications Service, which shall be composed of three (3) divisions, namely: Employee Communications Division, Public Affairs Division, and Taxpayer Communications Division.

The Finance Service, which shall be composed of three (3) divisions, namely: Budget Division, Disbursement Accounting Division, and Revenue Accounting Division.

2. The Legal Affairs Group, which shall be supervised by a Deputy Commissioner, shall be composed of the following services, each of which shall be headed by an Assistant Commissioner:

The Legal Service, which shall be composed of three (3) divisions, namely: Law Division, International Tax Affairs Division, and Appellate Division.

The Litigation and Prosecution Service, which shall be composed of two (2) divisions, namely: Litigation Division, and Prosecution Division.

The Legislative and Research Service.

3. The Information Systems Group, which shall be supervised by a Deputy Commissioner, shall be composed of the following offices:

3.1 The Information Systems Operations Service, which shall be headed by an Assistant Commissioner and shall be composed of four (4) divisions, namely: Systems Operations Division, Systems Support Division, Security Management Division, and Systems Standards and Technology Management Division.

3.2 The Information Systems Project Management Service.

3.3 The Revenue Data Centers (RDCs) shall report to the Deputy Commissioner for Information Systems Group and shall coordinate with the regional and district offices that they service. Each RDC shall be headed by a Revenue Data Center Head. It shall be composed of two (2) divisions, namely: Computer Operations, Network and Engineering Division and Facilities Management Division.

4. The Human Resource and Administrative Group, which shall be supervised by a Deputy Commissioner, shall be composed of the following services, each of which shall be headed by an Assistant Commissioner:

The Human Resource Development Service, which shall be composed of four (4) divisions, namely: Recruitment, Selection and Placement Division, Compensation, Benefits and Welfare Division, Training and Development Division, and Career and Performance Management Division.

The Administrative Service, which shall be composed of three (3) divisions, namely: Procurement Division, Accountable Forms Division, and Properties and Records Management Division.

5. The Operations Group, which shall be supervised by a Deputy Commissioner, shall be composed of the following services, each of which shall be headed by an Assistant Commissioner, and all regional offices:

The Large Taxpayers Service, which shall be composed of two (2) divisions, namely: Banks, Insurance and Service Sectors Division, and Manufacturing, Industry and Agricultural Sectors Division. Likewise, the Large Taxpayers Service shall have direct supervision over all Large Taxpayers District Offices in regions with identified large taxpayers.

The Excise Taxpayers Service, which shall be composed of five (5) divisions, namely: Alcohol, Wine and Liquor Sector Division, Tobacco, Cigar and Cigarette Sector Division, Petroleum, Mineral and Miscellaneous Sector Division, Data Reconciliation and Analysis Division, and Field Operations Division. Likewise, the Excise Taxpayers Service shall have direct supervision over All Large Excise Taxpayers District Offices and Non-Large Excise Taxpayers District Offices in regions with identified large and non-large excise taxpayers.

5.3 The Non-Large Taxpayers Service, which shall be composed of three (3) divisions, namely: Banks, Insurance and Service Sectors Division, Manufacturing, Industry and Agricultural Sectors Division, and Emerging Industries/Business Sector Division.