

[EXECUTIVE ORDER NO. 09, December 01, 2016]

**STRENGTHENING THE OFFICE OF THE CABINET SECRETARY,
ENHANCING ITS POWERS AND FUNCTIONS, PROVIDING FOR ITS
SUPPORT STAFF AND FOR OTHER PURPOSES**

WHEREAS, the Administration is committed to the implementation of the President's Socio-Economic Agenda that lays down the different priority areas of development that have direct and positive impact on the lives of the Filipino people;

WHEREAS, the Office of the Cabinet Secretary (OCS) is mandated under Executive Order (EO) No 99 (s. 2012) to design the Performance and Projects Roadmap, which should be aligned with the Socio-Economic Agenda of the President;

WHEREAS, there is a need to enhance and strengthen the organizational capability of the OCS in order to effectively address and monitor the delivery of the identified targets of the government and to ensure the streamlining and re-engineering of the development thrusts of the Administration,

WHEREAS, pursuant to EO No. 292 (s. 1987) otherwise known as the Administrative Code of 1987, the President has the continuing authority to reorganize the administrative structure of the Office of the President;

NOW, THEREFORE, I, RODRIGO ROA DUTERTE, President of the Philippines, by virtue of the powers vested in me by the Constitution and existing laws, do hereby order:

SECTION 1. Enhancing the Capability of the OCS. For the effective discharge of its functions, the following offices shall be organized under the OCS:

- a. Office of Participatory Governance; and
- b. Strategic Action and Response Office

SECTION 2. Office of Participatory Governance (OPG). The OPG shall promote active citizenship, inclusiveness, transparency, and accountability in governance. It shall strive to achieve these goals by engaging the different sectors and stakeholders to directly participate in governance and nation-building.

The OPG shall perform the following functions:

- a. Promote and ensure the direct participation of various stakeholders in the crafting and formulation of policies and programs to address concerns at the grassroots level;
- b. Initiate programs and projects that will facilitate citizen empowerment and participation in governance at the national, regional, and local levels; and
- c. Perform such other functions as may be necessary to achieve the above stated goals of the OPG as directed by the Cabinet Secretary

SECTION 3. Strategic Action and Response (STAR) Office. The STAR Office shall promote timely action and response to the concerns of the public. Its primary thrust is to strengthen the current Presidential Action Center system and coordinate with different agencies towards increasing timeliness and responsiveness of government services.

The Presidential Action Center is hereby renamed as Presidential Complaint Center (PCC) which shall be under the direct control and supervision of the STAR Office. The PCC shall establish and maintain a platform to receive requests, complaints, and grievances from the general public, and refer them to the concerned government agencies.

The Public Concerns Office (PCO) under the Presidential Management Staff (PMS) shall be transferred to the STAR Office, for its direct control and supervision. The PCO shall institute feedback mechanisms to ensure that requests for assistance, complaints, and grievances referred by the PCC are expeditiously acted upon by the concerned agencies

To further strengthen the STAR Office, there is also hereby organized a Quick Response Center (QRC), which shall be under its control and supervision. The QRC shall serve as the President's direct arm in coordinating with all concerned agencies to immediately respond to critical incidents, crises or disasters.

SECTION 4. Cabinet Assistance System. The Cabinet Assistance System, as established under Memorandum Order No 96 (s. 1987), is hereby reinstated. The Cabinet Secretary shall be responsible for convening the Cabinet Assistance System, which shall handle priority areas or subjects that require special and immediate attention as identified and recommended by the Department Secretaries.

The Presidential Management Staff (PMS) shall continue to assist the Cabinet Secretary, in the exercise of his foregoing authority as convenor of the Cabinet Assistance System, by.

- a. developing and setting up the Cabinet Agenda, and the provision of conference and administrative support service, through the Cabinet Support Office;
- b. ensuring the delivery of Presidential instructions and compliance with Cabinet meeting directives through the Directives Monitoring Office; and
- c. performing such other functions as directed by the Cabinet Secretary

The Cabinet Secretary shall have operational control over the Cabinet Support Office and the Directives Monitoring Office in relation to policy direction and coordination of Cabinet and other Presidential Meetings.

SECTION 5. Performance and Projects Management Office (PPMO). The powers, duties, and functions of the PPMO, as created under EO No. 99, shall continue to be exercised and performed by the current PPMO. The Cabinet Secretary may, from time to time, assign other specific powers, functions and tasks to the PPMO, in pursuit of its mandate under EO No 99.

SECTION 6. Membership of OCS in the National Economic and Development Authority (NEDA) Board Committees. The Cabinet Secretary shall remain as