

[ADMINISTRATIVE ORDER NO. 36, November 28, 2012]

**CREATING THE NATIONAL ORGANIZING COUNCIL FOR THE
PHILIPPINE HOSTING OF THE 2015 ASIA-PACIFIC ECONOMIC
COOPERATION (APEC) MEETINGS, PRESCRIBING ITS
AUTHORITY AND FUNCTIONS**

WHEREAS, the Philippines, committed to the continued growth and development of the Asia-Pacific region through close and meaningful cooperation with the countries in the region, continues to be an active member-economy of the Asia-Pacific Economic Cooperation (APEC);

WHEREAS, the Philippine Council for Regional Cooperation (PCRC) was created by the President under Administrative Order (AO) No. 20 (s. 2011), to upgrade and reinforce inter-agency coordination in the formulation and consolidation of all positions and strategies of the Philippines as it participates in APEC and all other regional and inter-regional organizations and fora;

WHEREAS, the Philippines has agreed to host the 2015 APEC annual meetings, which include the APEC Senior Officials Meeting and Related Meetings, the APEC Ministerial and Sectoral Ministerial Meetings, and the APEC Economic Leaders Meeting;

WHEREAS, there is a need to constitute a separate National Organizing Council to manage and supervise all tasks and activities related to the Philippine hosting of APEC in 2015 and ensure a successful Philippine hosting; and,

WHEREAS, under Section 31, Chapter 10, Title III, Book III of the Administrative Code of 1987, the President has the continuing authority to reorganize the administrative structure of the Office of the President to achieve simplicity, economy and efficiency.

NOW, THEREFORE, I, BENIGNO S. AQUINO III, President of the Philippines, by virtue of the powers vested in me by the Constitution and existing laws do hereby order:

SECTION 1. Composition. An APEC-NOC is hereby constituted, composed of the following members:

Chairperson	Executive Secretary
Co-Chairperson	Secretary of Foreign Affairs
Members	Secretary of Trade and Industry
	Director-General of the National Economic and Development Authority
	Secretary of Budget and Management
	Secretary of Finance
	Secretary of Transportation and Communications
	Secretary of Tourism

Secretary of Public Works and Highways
Secretary of the Interior and Local Government
Secretary of National Defense
Cabinet Secretary
Secretary of the Presidential Communications
Operations
Office (PCOO)
Secretary of the Presidential Communications
Development and Strategic Planning Office
(PCDSPO)
National Security Adviser
Head of the Presidential Management Staff (PMS)
Chairperson of the Cultural Center of the Philippines
(CCP)
Chairperson of the APEC 2015 – Private Sector
Advisory
Council (APSAC)

The Local Chief Executives of Local Government Units (LGUs) selected to serve as the site of the APEC 2015 meetings may be invited as Special Members of the APEC-NOC and the APEC 2015 Committees.

The APEC-NOC Chairperson and the APEC 2015 Committee Heads may require the participation of the heads of other departments and/or agencies, government-owned or -controlled corporations (GOCCs), and invite LGUs, representatives from the private sector, and the academe, as may be deemed necessary.

SECTION 2. Authority and Functions of the APEC-NOC. In pursuit of its objectives and subject to existing laws, the APEC-NOC shall have the following authority and functions, consistent with Philippine laws and regulations:

- a) Approve and recommend to the President a Master Plan for the Philippine hosting of APEC in 2015, including an estimated budget for the proper hosting of the APEC meetings;
- b) Issue such administrative guidelines and instructions as may be necessary to achieve the objectives of this AO;
- c) Perform any and all acts and functions as may be deemed appropriate and necessary to ensure the proper functioning of the APEC-NOC, the Executive Committee, and the Committees, to advance the purposes of this AO, and to ensure the successful hosting of APEC in 2015; and,
- d) Submit periodic reports to the President throughout the duration of the APEC 2015 Hosting.

SECTION 3. Meetings of the APEC-NOC. The APEC-NOC Chairperson shall convene the meetings of the APEC-NOC regularly and as often as may be necessary to ensure proper coordination and implementation of the 2015 Hosting Master Plan and the individual Work Plans of its committees.

SECTION 4. Executive Committee. An Executive Committee (hereinafter referred to as the EXECOM) shall be established to serve as the full-time, day-to-day operations arm of the APEC-NOC to ensure that the programs, projects, and activities to be

undertaken in preparation for the Philippine hosting of APEC in 2015 shall run continuously, smoothly, efficiently, and effectively.

The EXECOM shall be composed of representatives, with a rank not lower than Assistant Secretary, from the following agencies: the Department of Foreign Affairs (DFA), the Department of Budget and Management (DBM), the Department of Public Works and Highways (DPWH), the Department of the Interior and Local Government (DILG), the Department of Finance (DOF), the Department of Trade and Industry (DTI), the National Economic and Development Authority (NEDA), Office of the Executive Secretary, Office of the Cabinet Secretary, the Presidential Management Staff (PMS) and the Office of the National Security Adviser.

The EXECOM shall be chaired by the Director-General who shall be appointed by the President upon the recommendation of the Chairperson of the APEC-NOC. The Director-General shall have the rank of an Undersecretary and shall hold office for the duration of the preparations, event proper and conclusion of the APEC 2015.

SECTION 5. Authority and Functions of the EXECOM. The EXECOM shall perform any act, by majority vote of all its members, on such specific matters not otherwise within the exclusive competence of the APEC-NOC, and as may be delegated to it, such as:

- a) Manage the implementation and execution of the Master Plan upon approval by the President and supervise and monitor all activities related thereto;
- b) Call upon any official, employee, agency or instrumentality of the national or local governments for any assistance that may be necessary to carry out the purposes of this AO and to implement the Master Plan;
- c) Recommend to the APEC-NOC any necessary and proper modifications or improvements to the Master Plan to ensure the successful hosting of APEC 2015;
- d) Issue implementing rules and instructions necessary and appropriate to effectively execute the Master Plan; and,
- e) Submit periodic reports to the President, through the APEC-NOC Chairperson, throughout the duration of the APEC 2015 Hosting.

SECTION 6. Office of the Director-General and APEC Secretariat. There shall be an Office of the Director-General (ODG) which shall serve as the Secretariat of the APEC-NOC and the EXECOM. It shall be composed of a Core Staff, contracted for the duration of the preparations, event proper and conclusion of the APEC 2015, and complemented by personnel detailed from the member agencies of the EXECOM. The Director-General is hereby authorized to organize and hire the required staff complement for the Secretariat.

The funding requirements of the ODG for fiscal year 2013 to 2015 shall be determined by the APEC-NOC Chairperson in consultation with DBM, and sourced from the Contingent Fund and such other sources as may be identified by DBM, subject to existing budgetary rules and regulations.

SECTION 7. APEC 2015 Committees. APEC 2015 Committees are hereby established to assist the APEC-NOC in the pursuit of its objectives.