

**[ REPUBLIC ACT NO. 3068, June 17, 1961 ]**

**AN ACT TO REVISE THE CHARTER OF THE CITY OF TACLOBAN,  
AND FOR OTHER PURPOSES**

*Be it enacted by the Senate and House of Representatives of the Philippines in Congress assembled:*

PRELIMINARY ARTICLE

SECTION 1. This Act shall be known as the Revised Charter of the City of Tacloban.

ARTICLE I.—*The City as a Public Corporation*

SEC. 2. *Corporate character.*—The City of Tacloban constitutes a political body corporate and as such is endowed with the attribute of perpetual succession and possessed of the powers which pertain' to a municipal corporation, to be exercised in conformity with the provisions of this Charter.

SEC. 3. *General powers.*—The city shall have a common seal, and may alter the same at pleasure, and may take, purchase, receive, hold, lease, convey, and dispose of real and personal property for the general interests of the city, condemn private property for public use, contract and be contracted with, sue and be sued, and prosecute as well as defend itself to final judgment and execution in actions where its interests are involved, and exercise all the powers hereinafter conferred.

SEC. 4. *Liability for damages.*—The city shall not be liable or held for damages or injuries to persons or property arising from the failure of the Mayor, the Municipal Board or any other city officer or employee, to enforce the provisions of this Charter, or of any other law or ordinance, or from the negligence of said Mayor, Municipal Board or other city officers or employees while enforcing or attempting to enforce said provisions: *Provided, however,* That nothing herein contained shall prevent any aggrieved party from filing a personal action in the proper court against any official or employee of the city government for any act or omission in the performance of his duties.

SEC. 5. *Territory of the City of Tacloban.*—The City of Tacloban shall comprise the territorial jurisdiction of the former Municipality of Tacloban in the Province of Leyte and shall be divided, for all administrative and other municipal purposes, into barrios in accordance with Republic Act Numbered Two thousand three hundred and seventy.

SEC. 6. *Jurisdiction of the City.*—The jurisdiction of the City of Tacloban for police purposes only shall be co-extensive with its territorial jurisdiction; and shall

extend to the mid-channel of the San Juanico Strait and three miles from the shore into San Pedro Bay; and for the purpose of protecting and insuring the purity of the water supply of the city, such police jurisdiction shall also extend over all territory within the drainage area of such water supply, or within one hundred meters of any reservoir, conduit, canal, aqueduct or pumping station used in connection with the city water service. The municipal court of the city shall have concurrent jurisdiction with the justice of the peace court of the respective municipalities, to try crimes and misdemeanors committed within said drainage area, or within said spaces of one hundred meters. The court first taking jurisdiction of such an offense shall thereafter retain exclusive jurisdiction thereof. The police force of the several municipalities concerned shall have concurrent jurisdiction with the police force of the city for the maintenance of good order and the enforcement of ordinances throughout said zone, area, or space shall be granted by the proper authorities of the municipality concerned, and the fees arising therefrom shall accrue to the treasury of the said municipality concerned and not to that of the city.

## ARTICLE II.—*The Mayor and the Vice-Mayor*

SEC. 7. *The Mayor.*—The Mayor shall be the chief executive of the city. He shall be elected at large by the qualified voters of the city. No person shall be eligible for the position of Mayor unless at the time of the election he is at least twenty-five years of age, a resident of the city for at least two years prior to his election, and a qualified voter therein. He shall hold office for four years, unless sooner removed for just cause and with due process of law, and shall receive a salary of nine thousand six hundred pesos *per annum*. The Municipal Board may appropriate such sum of money as may be necessary for the house allowance of the Mayor, not to exceed two hundred pesos monthly, or commute the same in addition to his salary.

SEC. 8. *The Vice-Mayor.*—There shall be elected a Vice-Mayor who shall perform the duties and exercise the powers of the Mayor, in the event of the death, sickness, absence or other temporary incapacity of the Mayor, or in the event of a definite vacancy in the position of Mayor, until said office shall be filled, in accordance with law. The Vice-Mayor shall be elected in the same manner as the Mayor and shall at the time of his election possess the same qualifications as the Mayor.

If, for any reason, the Vice-Mayor is temporarily incapacitated for the performance of the duties of the office of the Mayor, or said office of the Vice-Mayor is vacant, the duties and powers of the Mayor shall be performed and exercised by a member of the Municipal Board who obtained the largest number of votes among the incumbent councilors in the local election immediately preceding. If for some reason the councilor who obtained the largest number of votes in the last election immediately preceding is incapable of assuming the office of the Mayor, the councilor who obtained the next largest number of votes in the last election immediately preceding shall assume office of the Mayor, and so on until said office of the Mayor is filled. Whenever the Vice-Mayor performs the duties and exercises the powers of the Mayor, he automatically ceases to be the presiding officer of the Municipal Board. Where a member of the Municipal Board exercises the functions of the Vice-Mayor, said member ceases temporarily to take part in the deliberations of the Board except to preside. Where the offices of the City Mayor and the Vice-Mayor are left vacant by virtue of the death or permanent disability of the incumbents, vacancies

shall be filled by appointment by the President of the Philippines with the consent of the Commission on Appointments.

The Vice-Mayor shall perform such other duties as may be assigned to him by the Mayor or prescribed by law or ordinance. He shall receive a salary of not less than four thousand eight hundred nor more than five thousand four hundred pesos *per annum*.

SEC. 9. *General powers and duties of the Mayor.*—The Mayor shall have immediate control over the executive and administrative functions of the different departments of the city, subject to the supervision of the President of the Philippines. He shall have the following general powers and duties:

- (a) To comply with and enforce and give the necessary orders for the faithful enforcement and execution of the laws and ordinances in effect within the jurisdiction of the city.
- (b) To safeguard all the lands, buildings, records, moneys, credits, and other property and rights of the city, and, subject to the provisions of this Charter, have control and administration of all property owned and operated by the city.
- (c) To see that all taxes and other revenues of the city are collected and applied in accordance with appropriations to the payment of the municipal expenses.
- (d) To cause to be instituted judicial proceedings to recover property and funds of the city wherever found, to cause to be defended all suits against the city, and otherwise to protect the interests of the city.
- (e) To see that the executive officers and employees of the city properly discharge their respective duties. The Mayor may, in the interest of the service, transfer officers and employees not appointed by the President of the Philippines from one section, division, or service to another section, division, or service within the same department without changing the compensation they receive.
- (f) To examine and inspect the books, records and papers of all officers, agents, and employees of the city over whom he has executive supervision and control whenever occasion arises and at least once a year. For this purpose he shall be provided by the Municipal Board with such clerical or other assistance as may be necessary.
- (g) To give such information and recommend such measures to the Board as he shall deem advantageous to the city.
- (h) To attend, if he wishes to do so, either in person or by a duly authorized representative, the sessions of the Municipal Board and participate in its discussions, but not to vote.
- (i) To represent the city in all its business matters, and sign on its behalf all its bonds, contracts and obligations made in accordance with law and ordinances.
- (j) To submit to the Municipal Board at least two and a half months before the beginning of the ensuing fiscal year a budget of receipts and expenditures of the city.
- (k) To receive, hear, and decide as he may deem proper the petitions, complaints, and claims concerning all classes of municipal matters of an administrative or executive character.

(l) To grant or refuse municipal licenses or permits of all classes and to revoke the same for violation of the conditions upon which they were granted, or if acts prohibited by law or municipal ordinance are being committed under the protection of such licenses or in the premises in which the business for which the same has been granted is carried on, or for any other good reason of general interest.

(m) To exempt, after consultation with the City Superintendent of Schools, deserving poor pupils from the payment of school fees or of any part thereof.

(n) To take such emergency measures as may be necessary to avoid fires, floods, and mitigate the effects of storms and other public calamities.

(o) To perform such other duties and exercise such other powers as may be prescribed by law or ordinance.

(p) To grant permits and hold benefits except prohibited games of chance for public and charitable purposes without requiring the approval of the Social Welfare Administration.

(q) To submit an annual report to the President of the Philippines.

SEC. 10. *Secretary to the Mayor.*—The Mayor shall appoint one secretary who shall have the rank of a department head and who shall have charge and custody of all records and documents of the city and of any office or department thereof for which provision is not otherwise made; shall keep the corporate seal and affix the same with his signature to all ordinances and resolutions signed by the Mayor and all other official documents and papers of the government of the city as may be required by law or ordinance; shall attest all executive orders, proclamations, ordinances and resolutions signed by the Mayor and shall perform such other duties as the Mayor may require of him; shall, upon request, furnish certified copies of all city records and documents in his charge which are not of a confidential nature, and collect and receive such fees as may be prescribed by law or resolution of the Municipal Board. He shall also perform such duties as are required by the heads of departments of the city government by Section twenty-one hereof. The position of the secretary shall be regarded as within the unclassified civil service but may be filled in the manner in which classified positions are filled, and if so filled, the appointee shall be entitled to all the benefits and privileges of classified employees, except that he hold office only during the term of the appointing Mayor and until a successor in the office of the secretary is appointed and qualified, unless sooner separated. He shall receive a salary of four thousand eight hundred pesos *per annum*.

### ARTICLE III.—*The Municipal Board*

SEC. 11. *Constitution and organization of the Municipal Board.*—The Municipal Board shall be the legislative body of the city, and shall be composed of the Vice-Mayor, who shall be its presiding officer, and eight councilors who shall be elected at large by the qualified voters of the city. The Vice-Mayor shall have no right to vote except in case of a tie.

If the Vice-Mayor or a member of the Municipal Board shall be a candidate for office in any election, he shall be disqualified to act with said body in the performance of

the duties thereof relative to such election, and if, for such reason, the number of members should be unduly depleted, the President shall appoint any disinterested voter of the city, belonging to the political party of the disqualified member, to act in his place in such matters.

The members of the Municipal Board shall receive a salary of not more than five thousand pesos each *per annum*.

SEC. 12. *Qualifications, election, suspension and removal of members.*—The members of the Municipal Board shall, at the time of their election, be qualified electors of the city, residents thereof for at least two years immediately prior to their election and not less than twenty-three years of age. Such members may be suspended or removed from office under the same circumstances, in the same manner, and with the same effect, as elective provincial officers, and the provisions of law governing the suspension or removal of elective provincial officers are hereby made applicable in the suspension or removal of said members.

Elections for members of the Board shall be held on the date of the regular election for provincial and municipal offices, and elected members shall assume office on the first day of January next following their election, upon qualifying, and shall hold office for four years and until their successors shall have been duly elected and qualified. The eight candidates receiving the greatest numbers of votes shall be declared elected.

A vacancy in the Municipal Board shall be filled in accordance with the provisions of the Revised Election Code.

SEC. 13. *Secretary of Board.*—The Board shall have a secretary, who shall be elected by it to serve during the term of office of the members. A vacancy in the office of secretary shall be filled temporarily or for the unexpired term in like manner.

The secretary shall be in charge of the records of the Municipal Board. He shall keep a full record of the proceedings of the Board, and file all documents relating thereto; shall record, in a book kept for that purpose, all ordinances, and all resolutions and motions directing the payment of money or creating liability, enacted or adopted by the Board, with the dates of passage of the same, and of the publication of ordinances; shall keep a seal, circular in form, with the inscription "Municipal Board—City of Tacloban", in the center of which shall be placed the arms of the city, and affix the same, with his signature, to all ordinances and other official acts of the Board, and shall present the same for signature to the presiding officer; shall cause each ordinance passed to be published as herein provided; shall, upon request, furnish certified copies of all records of public character in his charge under the seal of his office; and collect and receive therefor such fees as may be prescribed by resolution of the Board; and shall keep his office and all records therein which are not of a confidential nature open to public inspection during usual business hours. The compensation of the secretary shall be four thousand eight hundred pesos *per annum*.

SEC. 14. *Legislative procedure.*—The Board shall hold two ordinary sessions for the transaction of business during each week on days which it shall fix by resolution, and such extraordinary sessions, as may be called by the Mayor. It shall