



REPUBLIC OF NAURU

BUSINESS LICENCES REGULATIONS 2018

SL No. 35 of 2018

Notified: 11th January 2019

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Cabinet makes these Regulations under section 30 of the *Business Licences Act 2017*:

1 Citation

These Regulations may be cited as the *Business Licences Regulations 2018*.

2 Commencement

These Regulations come into effect on 15 January 2019.

3 Repeal of Business Licences Regulations 2017

The *Business Licences Regulations 2017* are repealed by these Regulations.

4 Application form

(1) For the purpose of section 8 of the Act, the prescribed form for an application for a business licence:

(a) for an individual, is set out in Form 1 of Schedule 1;

(b) for an individual partner of a firm, is set out in Form 2 of Schedule 1;

(c) for a corporation as a partner in a firm or trading under a business name registered under the Business Names Registration Act 2018, is set out in Form 3 of Schedule 1;

(d) for a corporation trading under its incorporated name, is set out in Form 4 of Schedule 1; or

(e) for a trust, is set out in Form 5 of Schedule 1.

(2) Where a partnership comprises of one or more corporations or a corporation and individual, all the partners shall respectively complete the individual or corporation Forms 2 and 3 in Schedule 1 respectively.

(3) The application form for occasional licence shall be in the respective forms as prescribed in sub regulation (1).

5 Recorded in the Register of Business Licences

For the purpose of section 5(3) of the Act the record to be kept and maintained shall be as set out in Form 6 of Schedule 1.

6 Particulars required for business registered under the Act

(1) For the purpose of section 7A of the Act:

(a) a person applying for a business licence in case of business which is owned by an individual shall provide:

- (i) the surname and forenames;
- (ii) nationality and if that nationality is not the nationality of origin, the nationality of origin;
- (iii) date of birth;
- (iv) gender;
- (v) usual residential address;
- (vi) correspondence address, if different from address of the business;
- (vii) any other business occupation of such individual;
- (viii) certificate of registration of business name;
- (ix) date the business was first registered;
- (x) general nature of the business;
- (xi) full address of the principal place of business;
- (xii) full address of every other place of business;
- (xiii) telephone number;
- (xiv) email addresses;
- (xv) date of the commencement of the business;
- (xvi) Tax Identification Number issued under the Revenue Administration Act 2014;
- (xvii) a certified copy of the Certificate of Business Names under the Business Names Registration Act 2018;
- (xviii) passport size photographs and identity instrument such as drivers licence, bio page of passport or birth certificate of the individuals registering for the first time; and
- (xix) annual returns if the business has operated for a period of 12 months as filed under the Business Names Registration Act 2018.

(b) a person applying for a business licence in the case of a firm shall provide the:

- (i) surname and forenames for each of the partners;
- (i) nationality and if that nationality is not the nationality of origin, the nationality of origin for each of the partners;
- (ii) date of birth;
- (iii) usual place of residence;
- (iv) respective shares in the business for each of the partners;
- (v) any other business occupation of each of the individuals who are partners;
- (vi) certificate of registration of business name;
- (vii) date the business was first registered;
- (viii) general nature of the business;
- (ix) full address of the principal place of business;
- (x) full address of every other place of business;
- (xi) telephone numbers;
- (xii) email addresses;
- (xiii) date of the commencement of the business;
- (xiv) Tax Identification Number issued under the Revenue Administration Act 2014;
- (xv) a certified copy of the Certificate of Business Names under the Business Names Registration Act 2018;
- (xvi) certificate of registration of partnership under the Partnership Act 2018;
- (xvii) passport size photograph and identity instrument such as drivers licence, bio page of passport or birth certificate of the individual partners; and

- (xviii) annual returns if the business has operated for a period of 12 months filed under the Partnership Act 2018.
- (c) a person applying for a business licence in case of a corporation as a partner in a firm or trading under a business name registered under the Business Names Registration Act 2018:
 - (i) corporate name contained in the incorporation certificate;
 - (ii) current incorporation certificate required under the Corporations Act 1972;
 - (iii) the date and place of registration of the corporation;
 - (iv) registered and principal office of the corporation;
 - (v) the full names of directors, address, nationality and date of birth;
 - (vi) the date of appointment of the director;
 - (vii) the full names of the shareholders, their address, date of birth and nationalities;
 - (viii) the date on which the shareholder subscribed to the shares in the corporation;
 - (ix) a statement or nature of interest or shares held;
 - (x) certificate of registration of business name;
 - (xi) date the business was first registered;
 - (xii) general nature of the business;
 - (xiii) full address of the registered or principal place of business;
 - (xiv) full address of any other place of business;
 - (xv) telephone number;
 - (xvi) email addresses;
 - (xvii) date of the commencement of the business;
 - (xviii) Tax Identification Number issued under the Revenue Administration Act 2014;